Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT G.N.A.P.G. COLLEGE BHATAPARA C.G.**
Name of the head of the Institution	**Dr. Chitrarekha Dahariya**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**07726220312**
Mobile no.	**9926159453**
Registered Email	**govtgnapgcollege@gmail.com**
Alternate Email	**iqac2015gnacollege@gmail.com**
Address	**Sant Mata Karma Ward, Bhatapara**
City/Town	**Bhatapara**
State/UT	**Chhattisgarh**
Pincode	**493118**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Vikas Gulhare**
Phone no/Alternate Phone no.	**07726220312**
Mobile no.	**9827883758**
Registered Email	**vikasgulhare@yahoo.co.in**
Alternate Email	**vikasgulhare123@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gnapgcollege.in/Reports.aspx?title=AQAR%20Reports

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://gnapgcollege.in/Student_section.aspx?title=Academic%20Calendar

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.69**	**2016**	**21-Oct-2016**	**20-Oct-2021**

6. Date of Establishment of IQAC

03-Jul-2015

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Induction program for	**10-Jul-2019**	**850**

fresh students	1	
Career guidance	24-Jan-2020 1	106
Personality development	18-Jul-2019 1	65

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Induction program for fresh students Departmental library in pg departments Encouragement for research through lectures Proposal for boundary wall of college. Proposal for cycle stands for students of college.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To register alumni association	registered alumni association

Video lectures by faculty	Uploaded in you-tube, Pathshala
To promote online certificate courses for faculty	Refresher course from SWAYAM
Departmental activities and extension lecture	performed by departments
To strengthen the academic and industrial collaborations	collaborations - I
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**20-Feb-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The college manages its management system in the following manner: • The college has the facility of bulk messaging system. With the help of bulk messaging system, it is possible to send the message to 500 students at a time. Thus in a very short time a message can be sent to a number of students. •The website of the college is functioning very well and is updated time to time by uploading the detail of current events. All the notices or the information about any activity is uploaded to college website. The website of the college is easily accessible and can be opened by anyone. • Notice board and display boards of all the PG departments in college are also playing a great role in giving information. All the notices or information of any event can be accessed from the notice board. • In the college it is compulsory for each and every student to have an email id. If any student does not have email account, the computer operator of**

college helps him/her to create his/her email id. Thus it is very easy to share the information through email as or when needed. • There is a whatsapp group of all the teaching and nonteaching staff of the college. This group works as an informal channel for sharing the information related to their work among all the members. If any urgent message regarding college activities is to be sent, it can be done through that group and all members get informed to act accordingly. • All the teachers of post graduation classes have the whatsapp groups with their students. All the latest study material downloaded from open source is shared through this group.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated college to Ravishankar Shukla University Raipur (C.G.). The college has to follow curriculum provided by the university. The curriculum is carried out according to the university properly by concerning faculties. The college ensures effective curriculum delivery by making consistent efforts. At the commencement of the academic year, the college prepares the academic calendar. The unit test, class test, pre-university examinations are conducted to evaluate the learning of students. All the teachers also prepare their individual teaching plan and teach accordingly. Teachers proceed according to a set of teaching plans based on academic calendar. Daily diary for teaching is maintained by every teacher. Compliance of the curriculum is verified by the Principal by monitoring the daily diary of teachers every month. The weaker students are recognized and taught in the extra classes. The performance of the teachers is also reviewed through the feedback of the students. Teachers conduct practical, theoretical and oral examination time to time. Continuous internal evaluation (CIE) is done through assignments. Students' progress is monitored regularly through continuous internal evaluation, seminars, project work and unit test. ICT facilities are used by teachers to make delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. Special lectures of invited guests are arranged to intensify students' learning experience. All the activities are documented month-wise and record is kept through Panchmukhi abhilekh.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nill	Nill
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NIL	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback is collected from students, teachers, parents and alumni. After the collection of feedback, statistical analysis is made. The feedback analysis committee collects input and suggestion. The data is complied and analyzed. The analysis of feedback is discussed with concerning persons in the meeting. Steps are taken for better result and holistic development. Steps are taken as for the suggestions received from the students, teachers, parents etc. Feedback on curriculum is collected from students. Feedback obtained from the students is examined scrupulously and utilized for their further educational improvement. Their problems and suggestions are taken into account. The teachers also give relevant feedback and actively contribute towards the development of college. Feedback from parents is collected to know the level of their satisfaction with

the college. All alumni and parents are well satisfied with the progress of the college in all respects. They have expressed satisfaction over the method of imparting education by all faculty members. The teachers are happy with the administration. All teachers are hard working and work for educational progress. The parents and alumni interact with staff members and are extremely happy to see their wards being educated properly and marching ahead in life towards achieving their goal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	Sociology	25	50	19
MA	Hindi	50	210	50
BSc	Bio/Maths/Bio tech	340	865	295
BCom	Commerce	210	560	210
BA	Arts	465	1465	465
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2174	561	7	Nill	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	21	2	1	1	2
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NA

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2735	21	130:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	21	14	Nill	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	III	13/10/2020	17/12/2020
BCom	Nill	II	05/10/2020	02/12/2020
BA	Nill	I	10/10/2020	19/12/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

After successful commencement of internal exams of UG and PG classes, results are displayed on the notice board of the college. One open day is organized for the students to solve their grievances about the exam, question paper, evaluation process. students can also view their answer sheets to see the mistakes and clear their doubts. marks are revised if there is any need.1-2 days time is given to the students for solving their problems and sorting out their queries. Each faculty efficiently manages all the students to keep the internal examination related grievances. The entire process is very transparent, time bound and effective.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar provided by the university and accordingly college academic calendar is prepared in the beginning of the academic session for timely submission of admission forms, admission procedures by date, conduction of classes, internal exams. It is uploaded on college website and displayed on notice board. The academic calendar includes teaching learning schedule, various events to be organized, tentative dates for internal evaluation. The schedule of practical exams, viva voce and theory examinations fixed by the university is displayed on notice board for students. Pre-university exams are also conducted before the annual exams so as to prepare the students for final exams. Regular meetings and thereafter the follow-up meetings are conducted by the Principal to monitor the implementation and progress of all curricular and extra-curricular activities as per the academic calendar. The calendar also includes schedule for plantation drive in college. Birth and death anniversaries of the national personalities are organized as they fall. All other co-curricular activities are also scheduled along with the

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gnapgcollege.in/Academics.aspx?pname=Course%20Offered

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	MSc	CHEMISTRY	40	23	58%
Nill	MCom	COMMERCE	27	23	85%
Nill	MA	POLITICAL SCIENCE	20	18	90%
Nill	MA	ENGLISH	18	9	50%
Nill	MA	ECONOMICS	25	25	100%
Nill	MA	SOCIOLOGY	4	4	100%
Nill	MA	HINDI	28	25	89%
Nill	BSc	BIO/MATHS/ BIOTECH	174	99	57%
Nill	BCom	COMMERCE	94	71	76%
Nill	BA	ARTS	321	213	66%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NA

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	Nill	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Geography	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**3**	**6**	**6**	**6**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Ek Bharat Shreshtha Bharat	**Govt.**	**10**	**50**
Activities on Gandhi jayanti	**Ajim Hasim prem ji Foundation**	**5**	**15**

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Matdata Jagrukta	**Distric level**	**Election Commision**	**20**

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Sakhi One Stop Center	**NSS and Sakhi one stop Center**	**Gharelu hinsha pratadna**	**6**	**100**
Women Defence	**N.S.S. And Karate Club Bhatapara**	**Women Defence**	**2**	**10**
Swaksha Bharat	**N.S.S. and Govt**	**Swaksh Bharat**	**10**	**50**

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	**NIL**	**0**	**0**

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
NIL	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
SEDI	27/01/2020	Job Training for students	23

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
70	70

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	370	105673	148	50792	518	156465

Others(specify)	13	6500	1	500	14	7000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr.Nisha Sharma	cgschool.in	Youtube video	Nill
Dr.Purnima Sahu	cgschool.in	Youtube video	Nill
Dr. Anand Kumar Minj	cgschool.in	Youtube video	Nill
Shri Ashok Verma	cgschool.in	Youtube video	Nill
Shri Jitendra Yadav	cgschool.in	Youtube video	Nill
Dr. Shashikiran Kujur	cgschool.in	Youtube video	23/04/2020
Smt. Manisha Gupta	cgschool.in	Youtube video	24/04/2020
Dr. Nidhi Gupta	cgschool.in	Youtube video	Nill
Dr. Diksha Khare	cgschool.in	Youtube video	Nill
Smt. Mausmi Lahare	cgschool.in	Youtube video	07/05/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	84	2	1	0	0	1	9	50	0
Added	20	0	2	0	0	0	0	0	0
Total	104	2	3	0	0	1	9	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurredon

academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilites
60	60	70	64

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical academic support facilities including laboratories, library, sports- complex, classrooms and computer labs etc. are made available to the regular students of the college. The students also get benefitted from other facilities necessary for their all round development such as career guidance cum counseling cell, NSS wing, cultural event cell etc. The infrastructure related to physical academic and support facilities in college are regularly maintained and kept updated. Helpdesk : A helpdesk has also been placed under monitoring of senior Professors for guidance of students. Laboratories- For the maintenance of laboratories, one lab technician and one lab attendant have been appointed in each lab. The private/ex students are also allowed to use the concerned laboratories under the guidance of respective professors and lab staff. Every year, the physical verification of each laboratory is done by the verification committee. There is a computer lab in the college with 70 computers. Smart Boards: The college is having 05 smart boards with the purpose of effective teaching and giving presentations. They make teaching learning process easier and more effective. Library : The college has well equipped library placed in a separate building and monitored by the librarian and other support staff. Regular students are issued with an identity cum library card at the time of admission with the purpose of issuing books to them. No dues certificate is mandatory for all students before appearing in the examination so that the return of books may be ensured. The library and other resources may also be used by the various other stakeholders with prior permission of the authority and after deposition of nominal caution money as per rules. The library has ample space with seating arrangements for reading during the college hours. The magazines and subject wise books are displayed separately. The newspapers are kept in the large desks made for the reading purpose. The library is also equipped with computers, internet facility for the purpose of e-learning with the available global e-content/e-resources. It is constantly updated with new editions. There have been scheduled library days for all classes for the issue, return and exchange of books. Sports Complex - The college is achieving new height day by day under the mentorship of highly skilled sports officer who organizes a number of sports activities throughout the year to keep our students active and physically fit. There is a well equipped sports complex with facilities of indoor sports viz. Badminton, Judo, Table Tennis, Carom board etc. A sports period has also been allotted to all classes in which all the interested students can play their favorite sport or game. As an outdoor facility the college has separate basketball, netball ground and the 400 meter running track. This track is used for various sports events such as cricket, kabaddi, kho-kho, shotput, discus throw, javelin throw etc. Every year our college also gets honour of hosting 12 inter college sports events at the sector level.

http://gnapgcollege.in/Facilities.aspx?pname=Sports

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	PMS BPL	2001	6669474

Financial Support from Other Sources			
a) National	Central	8	80000
b)International	NIL	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language and communication skill	31/08/2019	51	Department of English
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	NET coaching classes	31	65	Nill	Nill
2019	NET coaching classes	45	45	1	1
2019	One Day workshop	Nill	51	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to

| 2019 | 561 | UG | PG | Govt.G.N.A.PG College Bhatapara | PG |

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural activities	College level	75
Sports activities	College level	65
Sports activities	University level	24
Cultural activities	University level	13

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Zonal Youth Festival	National	Nill	1	ZM/000916	Yogesh Kumar

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have active representation on academic and administrative bodies and committees of the college. Class committees - All programmes have class committees for each course comprised of student members, along with faculty members. The class committees provide feedback on all aspect of programme. Cultural and sports committees - students have strong representation in all cultural and sports activities helping in organization, management and participation. Organisation of special /social events- students provide great support in the administration and celebration of the teachers day, presenting cultural program, inter-university events, drama, festivals and manage the entire functioning and organizing extra curricular events and competition through the year.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association (registered and functional) contributes significantly to the development of the college through financial/ non-financial means- The college has registered alumni association with the registration no. - 122202010153/reference no. - 3946314085 The college rests on the rich history of the students' success and glory Association regularly meets and interacts with the management. The alumni organizes lectures on personality development, motivates students regarding social adjustments and career seeking. The association has expanded and strengthened it with new enrollments. The alumni attend various activities held in the college. They also make their valuable suggestions for the betterment of college and their suggestions are taken into account. The college has a separate link in the website, where the alumni can register and connect to share their ideas and provide feedback Alumni Association constitution : 1. Shri Ramesh Yadu - President 2. Mrs. Monika Jain - Vice president 3. Shri Akshat Jain- Secretary 4. Shri Rohan Agrawal- Treasurer 5. Shri Abdul Kadir- Member 6. Shri Deepak - Member 7. Ms. Aditi Diwan- Member And so on....................

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has the practice to take decision with decentralization of all related employees. The decentralization is followed as our faculty members are a member of Board of Study in their subjects in the university. The college forms various committees for overall development of college. Head of the departments hold meetings at department level. Departments are free to take their own decisions for the development of departments. The decisions taken are conveyed to the Principal and after a review, the Principal approves it. Thus the process is decentralized and implemented in decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission committee of our college , comprising our principal, faculty member, non teaching staff members work tirelessly to ensure fair and hassle free admission of studenst. With the entire admission procedure being online . The students also feel convenieut to moniter the process themselves. The admission cut offs are

	decided by the departmental heads in consultation with the principal.
Industry Interaction / Collaboration	• Industry Interaction /collaborations- our college tries its very best in various corporate houses by way of enhancing the student community as – • A visit to the shree cement company ltd. By the faculty and student of M.Sc. Chemistry to help them learn about working of various instruments and manufacturing of cement. • One day visit to SEDI, which offers skill development programs cum training and job placement , so that the student get aware for carrier . • One day lecture by mahendra coaching institute for students • One visit of vidhansabha building with faculty and studenst of political science. 3/10/2019- 60 student to learn about the activities / curriculum of vidhansabha. • One hour personality development lecture by shri Pawan Gupta, on July 2019, one of the Alumni of our college. • One MOU also has been undersigned with SEDI- skill entrepreneurship development institute of Ambuja cement foundation, for information regarding on job training and career guidance for students.
Library, ICT and Physical Infrastructure / Instrumentation	A separate block is provided by the college as library which consists of e-lib., reading room as an important component of the college's process of dissemination of knowledge. Yet we are being to be in process of automation of library with best version's. The college has provided its student's with free high speed internet an Wi-Fi facilities. The presence of ICT has facilitated teaching – learning and information transfer in class room's . The college has 2 smart classroom ,32 classroom with Wi-Fi and 01 seminar hall with LCD TV set, and projector facility. The college has provided departmental computer's with Wi-Fi facilily, office contains scanner's , printer , coloured printers etc. The college has a large infrastructure with each physical facility for students to develop their physical , creative and cultural skills. Block – B of our college was being built with RUSA funding, that includes demarcated classroom for practically each department , a well – equipped

	gymnasium , a new staff room, separate restroom for faculty . Boy and girls student on every floor , water filters on every floor, along with sport complex for indoor game's , big playground for outdoor game, common room for girls , day care center. Meanwhile the students continued to participate with great energy and creativity in all the various cultural activities of the college. In upcoming session they will have well - equipped auditorium with capability of 500 students , ready for possession by end of the year. In service teacher are also encouraged to apply for orientation and refresher courses. Fdp's etc., and their progress and achievement's are duly put on record.
Research and Development	The college has always believed that the quality of academic research not only may be reflected in the quality of class room teaching, but also may be helpful in addressing problems. Accordingly the college IQAC encourages faculty members to present and publish research papers and attend conferences. Teachers are given leave to enable them to do their coursework and Ph. D. Dr. A.Minj.asst. prof. department of English was granted study leave in between - in connection with his Ph. D. The college also provide teachers with assistance a organise seminar and conferences.
Examination and Evaluation	20 marks are evaluated as inlernal assessment based on attendance, test, and rest 80 is evalualed by the University through theory and practical examination.
Teaching and Learning	As per curriculum is developed by affliating university. Apart from class room teaching method, group discussions, seminars are used for teaching. Study tours are organized for making learning more effective.
Curriculum Development	Curriculum is developed by affiliating university. The members of staff on various boards send suggestion for improvement.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To use ICT in the process of planning college-events and activities, institute uses in personal e-mails

	.Important notices and reports are also circulated via e-mails and whatsapp group for students. E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same college is using software with Student, Examination, Finance Account, Employee, Library Modules.
Administration	To achieve the target of Paperless IQAC, committee members started using Google facilities like - • Google sheet :- For data collection from Various Departments. ? Google Docs :- To prepare notices and activity reports. ? Google Forms :- To prepare Feedback forms and get Online feedbacks of Students, Parents. ? Google Drives :- To keep all department wise proofs. ? The college has Biometric attendance for teaching and non-teaching staff.• The college campus is equipped with CCTV Cameras installed at various places of need.• To surveillance on LED by Principal , surveillance on LED for college Authorities. ICT has been introduced in the Administrative work. College staff uses smart phone with inbuilt social app like Gmail to communicate. Whatsapp Group helps to provide the brief notices of any event to be happened on college. Whatsapp Groups are also used for awareness and of smooth functioning of the same.
Finance and Accounts	With the aim to produce immediate information in finance and Accounts i.e "Single Click Accounting" , this section of College is partially e-governed. The college uses the software ,Tally ERP 9.0 for the transparent functioning of Accounts department. The same software is used to generate various reports like Consolidated Day Book General Day Book Daily Cash Collection report.
Student Admission and Support	Student admission for the year 2019-2020 is partially implemented online. Software is developed so as to fulfill the need of Student admission and Support. Software is used for online admission process via link provided to college website http://www.govtgnapgcollege.in. As the

	admission process is semi-online , admission forms are also provided. Students submit printouts and required documents at respected counters.
Examination	To achieve Paperless communication between Exam and other departments , Examination section uses Software. To generate class wise roll call list for all classes, student fees Records. Print the exam seat number wise List. Seating Arrangement for University Exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	nil	nil	nil	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course	1	02/09/2019	07/09/2019	5
Refresher course	1	04/11/2019	16/11/2019	12
Short term course	1	19/08/2019	24/08/2019	6
Refresher course	1	01/09/2019	16/02/2020	120
[View File]()				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching

Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has the mechanism for internal and external audits. The accounts, bills and vouchers of the college are audited by the committee of college which consists of 4 members. The committee verifies all the bills and vouchers of purchase in the college. The expenses are monitored by the committee. In case of any discrepancy, the same is reported to the Principal. The accounts of the college are audited by chartered accountant regularly as per the government rules.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	College academic committee
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NA

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Proposal for boundary wall and cycle stand	13/01/2020	13/01/2020	13/01/2020	19
2019	Visit in a job training institute	28/12/2019	28/12/2019	28/12/2019	23
2019	Visit for research work	06/03/2020	06/03/2020	06/03/2020	2

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
child's crime and child's right	22/01/2020	22/01/2020	23	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college is used to apply the renewable energy sources like use of CFL bulbs and LED.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	4	3	24/09/2019	01	Awareness railey	Water Conservation,Womens Education,	125

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
to teach poor childrens studying in school	25/10/2019	30/01/2020	32

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1- Formation of Eco-club. 2- Plastic free India by NSS unit. 3- Plantation in college campus by faculties and students. 4- Swaksha Bharat Abhiyan Raily for local communities and college. 5- Oath taking ceremony on Gandhi jayanti for making the campus Eco-friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice- No. 1 1- Title of the practice – BIO-GEO CHEMICAL EXCURSION TOUR. 2- Objective of the practice – • To improve enhance real learning and understanding of students. • To motivate The students for self study by field survey method. • To develop power of exploration, observation, drawing inferences judgment in student. • To strengthen the proper study of subject by correcting it by practical manner. • To study geography outside the traditional classroom, where the students visualize achieve the original knowledge of places works which they have learned in the books project. 3- The context- • The students of various streams of our college are very eager and excited to take the survey and research method in their curriculum and study tours have been executed for them to initiate research work to the new learners. • Some professor of our college are enthusiasts for grooming the overall personality of the students accordingly their subject and syllabus. 4- The practice – Chemistry department • On 27/01/2020, professors with 25 students of Msc. chemistry visit madkudweep for an excursion tour with an aim to test the soil and water of madkudweep. • The student had carried the digital PH meter pen type and TDS meter pen type along with them. • Five samples of water and soil are collected from different area of island and were collected and tested for PH value and total dissolved solid. • All five samples of water show the level of PH as slightly acidic to neutral. • TDS of all samples of water contain 220-280. Problem faced- • All parameters for testing cannot be achieved due to transport problem of instruments. • Due to garbage and dust of island accurate results measurements are not possible. Geography department • The students of geography with their professor visited madkudweep with an aim to measure the depth of water level, survey of catchment area, find the area of madkudweep by chain survey and plan table survey method. Botany department • The students of botany department along with their professors visited to madkudweep to study the biodiversity. 5- Obstacles faced – • The safety of the students is encountered, so as the girl students comfortably perform their given tasks. • The selected location is under rural area so to reach the destination with a large group of students. • To complete the object in a limited area. • The budget and transportation requirement. • To control the students with discipline and amusement. • To take care of their hunger and needs. 6- Impact of the practice- • The students learned about field survey. • To protect

biodiversity. • To prepare compost. • To be eco friendly with the environment. • How to proceed for research work. • To aware about environmental conservation. 7- Resources required – • To prepare students for an excursion tour. • To take NOC from the parents. • Budget for group of students. • Transportation. • Food and water resources. Best practice- No. 2 1- Title: Water safety buzzer (alarm) system 2- Context- Shri Jitendra Yadav Assistant Professor Botany takes the initiatives to install a water safety buzzer system to save water, to conserve it and save life. He encourages the students of B. Sc. Final year to make an alarm. He observed that water flowing from borewell after filling of tank, most of the water goes waste so to avoid the water from wasting he though how to take care of it. 3- Objective- • To reduce run off loss. • To avoid flooding of roads. • To let learn the students about conservation of water and implement water harvesting. 4- The practice- All students are divided in group and guided for making the alarm on their own and fit it in water tanks, so when the water tank fills and water overflows, it gets connected to the circuit and a loud alarm rings, so that we may get aware to switch off the taps/motor. The group of students follows a sample water overflow alarm circuit to prevent overflow from overhead tanks. The circuit can be implemented to fit other applications as well as that require liquid level measurement. It is built around two BC547 transistors (T1 and T2) and two timer 555 ICs(IC1 IC2).. Both timer are wired in a stable multivibrator mode. Timer IC1 produces low frequency. As a result, a beeping tone is generated when the liquid tank is full. Initially when the water tank is empty, transistor T1 does not conduct, consequently, transistor T2 conducts and pin 4 of IC1 is low, This low voltage disables IC1 and it does not oscillate. The low output of IC1 disable IC2 and it does not oscillate, it's a result no sound is heard from the speaker. But when the tank gets filled up, transistor T1 conducts, consequently T2 is cut off and pin 4 at pin 3 this low frequency output enables IC2 and it also oscillates to produce high frequencies, as a result, a sound is produced by the speaker. Using present UR, you can control the volume of the sound from the speaker. Construction and testing- The circuit can be powered from a 9v battery or from mains by using a 9v power adopter. Assemble the circuit on a general-purpose PCB and enclose in a suitable cabinet. Install two water level probes using metal ships such that one touches the bottom of the tank and the other touches the maximum level of the water in the tank. Interconnect the sensor and the circuit using a flexible wire. 5- Obstacles faced- • Budget problem in making the safety alarm. • Some times, if not proper connected the alarm gets short circuit problem. • Circuit failure may distract the buzzer. • After two much water flow, if we ignore the alarm get soaked into water and fails to work. • Lot of guidance and observation is needed for proper installation of circuit, switches, transistors and timer 6- Impact- • Due to safety buzzer alarm system, every individual get alert about switching off the motor. • Students learnt team work and efforts. • Student get aware about water conservation. • They are guided to do this practice in their homes and nearby area also. • All students are very excited to do projects like this and getting engaged in various projects themselves. • Initiative for research environment for the student. • Self learning skill, DIY skill develops among them. 7- Resources Required- • Funds contributed by the students. • Funds provided by the guide. • Electronic items from nearby electrical shop. • Two transistors one timer, 9 volt battery, adaptor, switch and cabinet for enclosing the whole circuit. About the institution • Name- Govt. G.N.A.P.G.College Bhatapara (C.G.) • Year of Accreditation- 2016 • Address- Sant mata karma ward, Bhatapara • Grade- "C" • Email – govtgnapgcollege@gmail.com • Contact person- IQAC co-ordinator – Dr. Vikas Gulhare (Mob. No.- 9827883758, 9340435001) • Website- gnapgcollege.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Govt. Gajanand Agrawal Post Graduate College, Bhatapara is recognized for its efforts towards continuous improvement with regard to its extending infrastructure. It focuses on continuous improvement in teaching-learning process. The vision of the college includes betterment of students in terms of all round development of personality. The aim of the college is to move towards excellence for which it is constantly making efforts to improvise over the standards of the college in terms of facilities. The college has promoted its infrastructure by giving facility of smart board for video lectures by the faculties. Thus our college has institutional distinctiveness by its performance in following points- • Improvement in students' academic performance. • Faculties attend international, national conferences, seminars, workshops, webinars and symposiums etc. and present research papers. • Efficient NSS program coordinators of girls' wing and boys' wing. Various social works are done by both NSS units. • Well equipped labs for the practicals in Science. • The college educates students to recognize types of diversity with regard to caste, creed, gender, social status among other pattern of differences. • The college facilitates medical, legal, economic, expertise for the target categories. • Free studentship, stipends, scholarship, grants given or administered by the college. • Advantage to visually challenged, differently abled students in admission. • Red cross Unit works actively for the cause of humanity. Blood group test camps, blood donation camps, AIDS awareness programme, Cancer awareness programmes , health check-up camps are organized every year. • Traffic safety awareness programmes, fire-safety awareness programmes, human rights awareness programme, legal awareness programme, child- abuse awareness programme are organized. • Cultural programmes are organized every month to inculcate love of culture among students. • Cooking competition, mehandi competition, hair style competition, nail art competition, best out of waste, rangoli competition, rakhi making competition, class decoration competition etc. are organized frequently for the all round development of students. • Literary activities like essay writing competition, quiz, extempore, debate, slogan writing etc. are organized. • Cleanliness drive by students is organized every Saturday. • Expert lectures in all subjects are arranged to make the concept of the students more clear. • Department of English organizes one week special classes of Spoken English or English grammar every year for interested students. • The college has MoU with SEDI governed by Ambuja Cement Foundation Bhatapara. The students get help in their career advancement by SEDI. • Career orientation and personality development programmes are organized. Mahindra Coaching, Dainik Bhaskar, SSS etc. have arranged programmes in the college for motivation of students.

Provide the weblink of the institution

8. Future Plans of Actions for Next Academic Year

1- Installing safety buzzer system in students' home, college and local communities. 2- Installing water conservation / harvesting system in various spots of college. 3- Organizing more training programmes for students/faculties/non teaching staff of college. 4- Arranging technology based skill development programmes for faculties and students. 5- Increasing research publications / projects/ funds for research works. 6- Increasing the contribution of alumni for the development of college. 7- Increasing MoUs with technical institutions.