



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT G.N.A.P.G. COLLEGE

SANT MATA KARMA WARD, BHATAPARA

493118

www.gnapgcollege.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

October 2021

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. G. N. A. P. G. College Bhatapara, affiliated to Pt. Ravishankar Shukla University, Raipur (C.G.) was established in September, 1964. The college is included under section 2(f) & 12 (B) of the UGC Act 1956. It has its well-defined motive of “Rural Youth Empowerment Through Quality Education”. The people of neighbourhood villages and local community naturally felt the need of the college imparting higher education for their coming generations. As a result of this, 38283.25776 sqm/builtup area 7136 sqm, land of the college was generously donated by Shri Parmeshwar singh Thakur.

The college follows the syllabi prescribed by the University and follows academic delivery plan integrated with ICT enabled teaching-learning process. Adequate emphasis is laid on co-curricular and extra-curricular activities. The college aims at enabling the students to accept new challenges by teaching them life skills. The college organizes cease-fire training, traffic- safety training, communication skill programmes etc. The college also aims at inculcating moral values in the students and thereby to prepare them as committed citizens of the nation. At the time of some natural disaster, in any part of the country, fund raising rally is organized by the NSS wing of the college to offer the helping hands to the victims. The Red Cross committee of the college organizes the blood donation camps to save the humanity. The committee also organizes health check-up camps, blood group check-up camps, awareness programmes like AIDS, awareness programme, anti-tobacco programme, cancer awareness programme etc. Since its establishment, the college has been a reputed and socially responsible institution in academic, sports, and cultural fields. The College Development Committee is consisted of well educated, socially responsible and modest human beings who are strongly determined and dedicated to the cause of social welfare through quality education. The students of the college have due freedom coupled with responsibility and discipline. The college encourages research initiatives and lateral thinking. There is also encouragement to entrepreneurial activities.

Vision

The vision of our college is to produce students, excelled in education, leaders in their chosen professions, valued members of their communities, and responsible citizens of the world. The college aims at enhancing capacity, leadership and research thinking with social and ethical values.

Mission

- To provide quality education to the students.
- To spread the knowledge valuable for students in various dimensions.
- To provide education based on moral values.
- To guide the students for their career orientation.
- To provide field and training knowledge for skill and personality development.
- To equip the students to cope with the latest requirements, through innovative techniques and practices.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

UGC recognized, Government aided and NAAC reaccredited with 'C' grade.

- CCTV monitored campus for security
- Committed and Visionary non teaching staff.
- Transparency in the admission process.
- Academically encouraging and conducive atmosphere
- Dynamic and diverse student population with more than 60% belonging to reserve category.
- Adequate Infrastructure for teaching, learning, research and extension activities.
- Library offers Book-bank, ICT facilities.
- Departmental library placed in every department for PG students.
- Remarkable achievements in cultural, literary, sports and N.S.S. activities.
- Campus placements organized by renowned institutions.
- The oldest college of Bhatapara.
- The only college of Bhatapara offering UG and PG in Arts, Commerce and Science streams.
- The institution has 36 acres land out of which 16 acres is allotted to college.
- Holistic development of students through social work,
- Regular conducting of guest lectures, extension activities, workshops, conferences, departmental seminars and training programmes.
- Good indoor and outdoor sports facilities for students and staff.
- Learner centric and ICT enabled Teaching–Learning process, to meet the needs of the hour.
- Qualified, committed and experienced faculty with about 50% possessing Ph.D. degrees.
- Research Centre in Hindi.
- Well-equipped laboratories
- Active career counselling cell.

Institutional Weakness

Small funding for infrastructure from Govt.

- Lack of funded projects and patents.
- Most of the students are more concerned for their livelihood as they are from economically backward background.
- Language skills of most of the students is weak, as they belong to rural background.
- Limited academic flexibility as we are implementing university curriculum.
- Lack of local industries supporting resource mobilization and employment generation.
- Low paying capacity of students due to economically poor hinterland.

Institutional Opportunity

Since most of the students are from economically and socially backward sections, the college has an opportunity to serve society by giving quality education to these students. Having skilled sports officer, the institute has ample scope for the development of sports activities, Scope for developing cultural activities

- Scope for Inter-institutional student exchange programmes.
- Strengthening of campus placements.
- Networking with alumni.
- To elevate all UG departments to PG and the PG ones to Research centers.
- To start number of skill-development and vocational courses.
- To organize International seminars and conferences
- The college has opportunities to undertake location specific research work relevant to rural needs.
- Scope for further utilization of campus space.

Institutional Challenge

Technology transfer from academics to industry, some students are from rural background.

- Improving the students communication Skills in English to cope up with global competencies.
- Making the syllabus more industry-friendly.
- Boosting the confidence of rural students, especially girls.
- High cost of maintenance of infrastructure.
- Professional and P.G. courses are permanently self-financed.
- To achieve excellence in academics by involving masses from socially weaker sections
- The college needs to introduce more skill oriented programs to cater to the social needs. It will have to re-skill its faculty to cope with the changing requirements in the higher education.
- Improvisation in pedagogical use of ICT enabled teaching –learning.
- To motivate the faculty towards sustainable, purposeful and socio- oriented research by getting research grants and claiming patents from faculties like Arts and Commerce.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to Pt. Ravishankar Shukla University, therefore, follows the curricula prescribed by the University.

- The college is offering programmes including 03 UG, 09 PG and 01 research programme.
- More than 40.40% of teachers contribute in Design and Development of University Curriculum as Chairman/Subcommittee Members of Board of Studies (BOS), Pt. Ravishankar shukla University.
- Faculty members hold positions and are represented as members in University as subject experts. These members play important role in curriculum design and update through interactions and suggestions received through various meetings.
- Regular feedback on curriculum is obtained from students, parents and stake holders. College level BOS involves students and external stake holders in getting feed-back on curriculum.
- Effective steps have been taken for curriculum delivery and transaction through ICT enabled classrooms, LCD Projectors, Television Sets.
- Ph.D. Research Place with 01 student.

Teaching-learning and Evaluation

Regular internal evaluation is done in the form of class tests, unit tests, surprise tests, pre-university exams etc. which helps the students to assess their learning growth and thereby to improve it.

- Transparency is observed in the admission process catering to the students from diverse backgrounds and geographies, many from economically disadvantaged sections of society and sports achievers.
- IQAC initiated positive steps for slow and advanced learners.
- Student diversity and accommodation are visible with higher proportion of students from downtrodden and economically weaker sections, reserved category, minorities and more than 50% students as girl students.
- Various student-centric learning methods and tools such as field projects, on-the-job training, survey method, ICT enabled classrooms etc. for enhancing teaching-learning process.
- Admission process follows university rules, based on merit list of students by the College, as provided by the affiliated university.
- At present 20 regular assistant professors are posted in the college and the remaining vacant posts are filled with guest faculties & faculties financed by Janbhagidari samiti .
- Introduction of semester, annual allow for continuous evaluation of students. Additionally, college level tests are conducted for internal evaluation. Evaluation methods involve class tests, assignments, tutorials, oral tests, research project, class seminars, etc.
- Teachers use ICT enabled teaching-learning process through e-resources, power point presentations, software, classroom, and video-conferencing. PPT's, College youtube channel, Google classroom, Google Meet, Teachmint app.
- The IQAC ensures the strict implementation of the Academic Calendar by monitoring activities and implementing. Gaps are reviewed periodically.
- More than 90% of teachers extensively use e-learning resources for effective teaching.
- We organize field visits, excursion tours, industrial visits, skill development programmes and special counseling and lecture sessions for effective delivery of course curriculum. Average passing results for last five years are above 80 % for all programmes and in some courses 100%.
- The faculties are highly qualified, committed and experienced, and have recorded enhanced participation and presentation of papers in seminars and conferences at the national and international levels.

Research, Innovations and Extension

College Research Committee promotes and monitors the progress of research work.

- University recognized 01 research centre for Hindi.
- 02 teachers are recognized as research guides by the University and 01 scholar has completed Ph.D. under the guidance of one of the guides. The faculties have published 09 research papers in UGC notified journals, 09 research papers in conferences/seminars/workshops proceedings and 4 books/chapters in various reputed publications.
- Faculties conduct interdisciplinary interaction program for students. This helps in strengthening our teaching and learning outcomes.
- A large number of major equipments are added to college infrastructure.
- Formal MoUs established with 05 various different organizations. Counselling Cell exists and offers formal and informal counselling free services were offered to students.

- Social issues are addressed like Gender sensitization, Environment, Save Girl Child, Water Conservation, Blood Donation, Tree Plantation, Cleanliness, National Voter's Day Celebration, Voter's Awareness Rally, Tax Paying Awareness, Health check-up camp awareness programmes etc.
- UG students participate in minor projects given by faculty.

Infrastructure and Learning Resources

College has Wi-Fi facility, student reading room and Departmental Library Facility in all PG Departments. College library provides Book-bank Scheme. Library organizes induction programme.

- Library, Girls common room, Boy's Room and sufficient parking area are the facilities available in college.
- College has utilized adequate funds for maintenance and creation of facilities through establishment of Classroom, CCTVs, RO Water, Laboratories, Rainwater Harvesting Unit, New Furniture and Repairing, Purchase of New Equipments, Building Maintenance, Maintenance Contracts of Instruments.
- Library has more than 32,978 books out of which 28,162 are reference books. Additionally, 1,35,000+ ebooks, 6000+ e-journals, 25 print journals and magazines, 75 CDs/DVDs, PPT hosted by staff. Old question papers are available in the library for the students for better preparation of their examination. syllabus are made available to students. Large collection of books for the preparation of competitive examination and partially automated library with Internet and Reprography facility. The college library has INFLIBNET access. Internet is also available in the college campus providing the easy access to open e-resources.
- The college has spread over a big area. The college has a sports complex, big Playground, outdoor and indoor game facility, canteen, women's hostel, RO water facility etc.
- RO drinking water facility is made available in the college building to ensure the health of the students. There is also a canteen in the college premises, providing hygienic breakfast, coffee, tea, snacks and refreshments at nominal cost.
- Uninterrupted electricity supply is ensured in the campus with the help of inverters, UPS systems and DG is installed in the current session.
- The college has defined policies for the maintenance of physical and academic support facilities. Maintenance of computers, laboratories, library, classrooms and sports complex is done by non teaching staff, students and experts hired under maintenance schemes.

Student Support and Progression

Percentage of students progression in B.A. ,B.Sc. & B Com. Courses is high with about 60% students opting for higher education.

- Over all passing percentage is praiseworthy with 65%.
- Various types of scholarships, free ships are timely distributed to SCs/STs/OBCs and others.
- College has instituted a unique scheme-the 'Teacher Sponsored Student-Aid-Fund (TS-SAF)' as an aid to needy and poor students for continuation of education and to the reduce dropout rate.
- Our College published a college magazine namely "Ekakshara" to highlight academic achievements of college. The students of all streams published their articles in this college magazine.
- The college has outstanding performance in extension, social outreach activities and in sports. The students have shown exemplary performance with Winner and Runner-up trophies in University Youth

Festival events etc. some of our students have represented Pt. Ravishankar Shukla University in State Level Youth Festival in Clay - Art & Painting.

- Students have secured state level prizes in cultural events. A number of students of college have won University level and State level prizes in individual cultural events.
- Our performance in sports is peaking with higher participation of students in University, state level Sports Events. Our college team has won runners-up trophy in Volley Ball Championship event in the year 2018.
- The college has beautiful premises, a well-developed campus with essential facilities with modern technology. It offers all modern amenities required for overall development of the students, such as a library, reading hall, girls common room, seminar hall, computer and broadband internet facility, gymnasium, playgrounds, vehicle parking, canteen etc. The water harvesting systems are also there in the premises.
- Alumni association of the college is active since August, 2016. Alumni have contributed to development of college in various forms like donations and valuable feedback and suggestions. During last 5 years alumni made their contribution less than 1 lakh.

Governance, Leadership and Management

Our College is one of the oldest and well known educational institutions in Chhattisgarh and provides education to the downtrodden, needy and economically weaker section of the society.

- The Management is committed and has clear vision of present and future growth in education through its vision.
- IQAC act as a bridge between College Committee and Governing Council.
- 32 College level Committees work concretely and have necessary freedom to implement decentralized governance. Some of the committees have 'Student Representatives' including IQAC Unit and strategies are developed collectively through the involvement of Heads and coordinators of various Departments. Student Council plays major role in smooth conduction of literary and cultural activities.
- IQAC Cell and committees prepares short term and long term perspective plans and management considers most of our suggestions for implementation.
- Pension documents of retired staff are processed timely and service details are maintained up-to-date. Most of the staff vacancies are filled and Management has appointed required number of fulltime teachers on temporary and contractual basis for UG/PG.
- College motivates teachers to avail FIPs and participate in Orientation, Refresher, summer and Winter Training programmes, Short Term Training programmes etc. Our college has received funding from various schemes of UGC, RUSA and State Govt., and through college fees as financial resources.
- College has system for internal auditing from institution and external auditing from government auditor. The last audit report received, carried no major objections.

Institutional Values and Best Practices

More than 50% of students belongs to SC/ST/OBC/ minority category.

- Security is provided through Close Circuit Cameras and compound wall of the whole campus.
- Steps are taken to save energy through use of LED bulbs, CFL and Fluorescent Tubes.
- Efforts are made for 'Carbon Neutrality' through tree plantation, practicing use of one-side blank pages

for printing, Zero Waste and Plastic Free Campus.

- Most of the bio-degradable waste is recycled in 'Vermi-composting Unit'.
- College takes a number of steps to promote message of Eco-mission through direct participation of staff and students in the form of Eco-club.
- Field Placement and Experience sharing of Social Work Students as Best Practices.
- Use of renewable energy resources coupled with LED has minimized the power consumption. Sufficient budgetary provisions are made for green initiatives and waste management.
- The spirit of national integrity is instilled by organizing national festivals, celebration of culture and heritage, socially relevant events and birthdays of illustrious Indians.
- Recognised by the distinction in sports college enjoys, aided by the best practices of value enrichment courses, ICT integrated teaching, focus on academic extension and networking, green greetings, an innovative IQAC.
- Commendable contribution made in the field of 'Water Conservation' and 'Rainwater Harvesting'
- College makes available the physical infrastructure to carry out different social needs such as community welfare programs for the benefit of social development.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT G.N.A.P.G. COLLEGE
Address	Sant Mata Karma Ward, Bhatapara
City	Bhatapara
State	Chhattisgarh
Pin	493118
Website	www.gnapgcollege.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Nisha Sharma	07726-220312	9425518550	07726-220312	nisha18550@gmail.com
IQAC / CIQA coordinator	Vikas Gulhare	-	9827883758	-	vikasgulhare123@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	04-09-1964

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Chhattisgarh	Pt. Ravishankar Shukla University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	17-06-1972	View Document
12B of UGC	20-05-1985	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sant Mata Karma Ward, Bhatapara	Rural	21.38	38283.27

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arts	36	Higher Secondary	English,Hindi	465	465
UG	BA,Arts	36	Higher Secondary	English,Hindi	465	465
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	210	210
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	30	30
UG	BSc,Science	36	Higher Secondary	English,Hindi	130	126
UG	BSc,Science	36	Higher Secondary	English,Hindi	180	180
UG	BSc,Science	36	Higher Secondary	English,Hindi	30	30
PG	MA,Arts	24	Graduation	English,Hindi	50	30
PG	MA,Arts	24	Graduation	English,Hindi	50	30
PG	MA,Arts	24	Graduation	English,Hindi	50	50
PG	MA,Arts	24	Graduation	English,Hindi	25	10
PG	MA,Arts	24	Graduation	English,Hindi	50	30

PG	MCom, Commerce	24	Graduation	English, Hindi	50	50
PG	MSc, Science	24	Graduation	English, Hindi	50	25
PG	MSc, Science	24	Graduation	English, Hindi	50	50
PG Diploma recognised by statutory authority including university	PGDCA, Pg Diploma	12	Graduation	English, Hindi	60	60

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	8				0				27			
Recruited	0	0	0	0	0	0	0	0	11	10	0	21
Yet to Recruit	8				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				25
Recruited	10	3	0	13
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	3	1	0	4
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	7	0	10
M.Phil.	0	0	0	0	0	0	4	5	0	9
PG	0	0	0	0	0	0	11	9	0	20

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	2	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	3	10	0	13

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		3	10	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	36	0	0	0	36
	Female	49	0	0	0	49
	Others	0	0	0	0	0
PG	Male	194	0	0	0	194
	Female	419	0	0	0	419
	Others	0	0	0	0	0
UG	Male	1147	0	0	0	1147
	Female	1735	0	0	0	1735
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	221	268	291	292
	Female	286	328	379	435
	Others	0	0	0	0
ST	Male	96	93	99	106
	Female	113	141	159	178
	Others	0	0	0	0
OBC	Male	569	605	551	642
	Female	817	964	972	1011
	Others	0	0	0	0
General	Male	105	113	103	100
	Female	182	195	181	184
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2389	2707	2735	2948

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
289	270	270	255	255
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	15	15	15	15

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2948	2735	2707	2389	2151
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2404	2404	2404	2404	2404

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
891	840	729	512	565

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
22	23	24	16	15

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
69	69	64	62	62

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 32**4.2****Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
14	44	496	7	3

4.3**Number of Computers****Response: 57**

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

As the college is affiliated to Ravishankar Shukla University Raipur (C.G.), the college follows curriculum provided by the university. The curriculum is carried out according to the university properly by concerning faculties. The college ensures effective curriculum delivery by making consistent efforts. At the commencement of the academic year, the college prepares the academic calendar. The unit test, class test, pre-university examinations are conducted to evaluate the learning of students. All the teachers also prepare their individual teaching plan and teach accordingly. Teachers proceed according to a set of teaching plans based on academic calendar. Daily diary for teaching is maintained by every teacher. Compliance of the curriculum is verified by the Principal by monitoring the daily diary of teachers every month. The weaker students are recognized and taught in the extra classes. The performance of the teachers is also reviewed through the feedback of the students. Teachers conduct practical, theoretical and oral examination time to time. Continuous internal evaluation (CIE) is done through assignments. Students' progress is monitored regularly through continuous internal evaluation, seminars, project work and unit test. ICT facilities are used by teachers to make delivery of the curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. Special lectures of invited guests are arranged to intensify students' learning experience. All the activities are documented month-wise and record is kept through Panchmukhi abhilekh.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to the academic calendar provided by the university and accordingly the academic calendar is prepared for the college. The academic calendar includes timely submission of admission forms, admission procedures. The conduction of classes, internal exams and assesments are done for semester and yearly classes. After that the internal marks are entered online on the university portal by subject teachers. All other co-curricular activities are scheduled according to the academic calendar as the celebration of sports day, sports function, N.S.S. activities, Red Cross activities and annual day celebration. It is uploaded on college website and also displayed on notice board. The academic calander includes teaching learning schedules, various events to be organized, tentative dates for internal exams and

evaluation. The schedule of practical exams, viva voce and theory examination is fixed by the university and is displayed on notice board and website for the students. The pre-university exams are also organized before the annual examination so that the students would get better prepared for their final examinations. Regular staff meetings, meetings of various committees and their follow up are conducted by the principal to monitor the implementation of curriculum and overall progress of the college.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 46.67

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years**Response:** 0**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years**Response:** 0**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:****Environment and Sustainability–**

B.A., B. Sc. B. Com. 1st year- Environmental Science

M. Sc. Chemistry 4th sem - Environmental and Applied Chemical Analysis

M. A. Economics 3rdsem- Environmental Economics

M. A. Political Science-Environment

B. A. Final Political Science- Environmentalism

The college promotes environmental responsibility and awareness through various activities like cleanliness drive, plantation, plastic-free campus, wrapper collection etc. held by NSS, Red Cross Committee and the Eco Club of the college. "No Crackers" rally was organized to make the people aware of the hazardous effect of crackers on environment.

Rain Water Harvesting-

Before 2015-16, the bore well in the college dried during summer season as its depth was only 90 feet. Therefore in the session 2015-16 three soak pits of 15 * 15 feet each were built behind the old building of the college. This led to the remarkable increase in the ground water level and after this the bore well of the college never dried till now.

In January 2020, two units of roof water harvesting were set. In February 2020, for the collection of ground water, an open space catchment area of 6 * 18 feet (in the office building) and one soak pit of 20 * 50 feet (in the playground) were prepared.

The increased water level of college inspired the students for the rain water harvesting system in Bhatapara city and in December 2019, they set rain water harvesting system in the following places:

- Sub treasury office, Bhatapara
- Police station, Bhatapara
- Higher secondary school, Ramsagarpara, Bhatapara
- Village Panchayat Gurra
- Govt. school Village Gurra

In the session 2020-21, the students of UG 1st year prepared more than 1000 soak pits on their terrace or the terrace of some neighbour. These students are making the villagers aware for water conservation by sending them videos of their work.

Gender sensitisation:

Girls are given reservation in admission as per state government policy.

Women awareness programmes like Sakhi One Stop Centre, Diet and Nutrition have been organized.

Women harassment & grievance redressal cell is placed in the college.

Zudo training for girls was organized during the NSS camp. Women employees of the college are felicitated on International Women's Day.

B. A. I year Political Science: (i) Feminism, Nationalism

M. A. Political Science 1st sem - Women Rights and Gender Issues

Human Values and Professional Ethics-The college enriches professional ethics and human values through various co-curricular activities like Fund raising rally for the help of disaster victims in Kerala flood, blood donation camps, blood group diagnostic camps, AIDS awareness programme, fire-safety workshop, traffic safety awareness programme, cancer awareness programmes etc. NSS volunteers tie radium on the horns of cows roaming on the road to prevent accidents in the night. During the outbreak of covid-19, NSS volunteers distributed food and masks.

M. A. Political Science- Human Rights,

B. A. Final year Political Science- Human Rights

B. Com. 1st year – Business Communication

B. Com. 3rd Year- Fundamentals of Entrepreneurship

M. A. English 1st & 2ndsem-Communication Skills in English and Language Management

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.12

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

File Description	Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 3.53

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 104

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: C. Any 2 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 33.9

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1315	1352	1266	1256	1230

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3815	3815	3815	3795	3695

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 56.51

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1548	1462	1364	1250	1169

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The College organizes orientation program for the students of new batch every year. The program would help students get familiarized with the college, curricular and co-curricular activities facilities rules and regulations etc.

Every year students are given a training on communication skills personality development time management and motivational sessions. High performing students are identified on the basis of internal assessment and university examination involvement in classroom.

Advising to participate in group discussion quizzes to develop problem solving activities and to improve their presentation skills bright and diligent students are motivated and inspired to get university ranks.

Students are encouraged to take of competitive Exams.

University rank holders are encouraged with certificates & prizes by the college.

Students are also provided opportunities to develop their creativity by participating and organizing intercollegiate as well nation level competitions.

Slow Learner

Care is taken by faculty in monitoring the performance of slow learners. Faculty member do periodic interaction with parents about the performance of slow learner.

Department conduct remedial classes, provide course notes for students specially the slow learners.

Extra classes are organized to clarify doubts critical topics are re-explained for better understanding by the students.

Appropriate counselling with additional teaching is done which eventually result in students attending the classes regularly.

Activity based fun teaching method used by faculty.

New innovative teaching methodologies like flipped class rooms experimental learning by teaching.

Invited lectures by esteemed professors of renowned institutions are organized.

Smart phone and online learning platforms are being used as teaching tools.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 134

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

College has made provision in structure of all programmes to give student experiential and participative learning experiences. Students can join any industry advanced laboratory etc. for project in IV semester.

Project work assignment quizzes presentations etc. are integral part of all programmes. Students centric method adapted by department to provide experiential and participative learning experiences.

Lab practical classes in science departments & in departments of geography & home science.

Survey conducted in social science department market survey by department of commerce field survey in department of geography & Botany.

Presentation of survey report by students in department of commerce geography botany and chemistry .

Engaging students in field work during election by department of political science.

For constitutional knowledge and awareness visiting Chhattisgarh Legislative Assembly by department of political Science.

Department of sociology encourage students for field work in slams among delinquents etc.

Participation of students in seminar conference departmental seminar in Department of Hindi, English, Political Sc., Economics, History, Sociology, Geography, Botany Zoology, Biotechnology, Chemistry, Physics, mathematics.

Study tours

Department of Economics takes students study tour for their practical knowledge.

Problem solving methods

Department of college provide students task that incul in them problem solving skills, they received practical and direct experience of negotiating difficult situations and are trained as capable, competent and accomplished individuals.

Following problem solving methods are used in students centric activities.

Trail & Error

Breaking large task into small steps

Creating soft goals to achieve the end.

Activities

- Research projects
 - Leadership training by making advanced learning leaders of group activities .
 - Working of department news letters.
 - Making students responsible for organizing academic and cultural programs
- Simple problem given to learner for clarifying concepts.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.**Response:**

In the college 02 classrooms are ICT enabled with Projectors installed and the campus is enabled with high speed Wi-Fi connection. The Faculty use various ICT enabled tools to enhance the quality of teaching learning like –

- Google Classroom is used to manage & post course related information, learning materials, quiz, lab submission, assignment, tests etc.
- Online drawing tools like concept map are used to perform student centric activities in geography department.
- The PPT's are enabled with animation to improve the effectiveness of teaching learning process.
- Online learning environment are design to train the students for open problem solving activity.
- Lab. Manual are mailed to the students in advance to help performing the experiment.
- Online quizzes are regularly conducted to improve the general knowledge/ subject knowledge of the student by all departments.
- Virtual teaching platform as teachmint app and google meet app is used by all faculty members.
- To teach by various methods the teachers use various online tools as in teachmint app- share screen, class recording, whiteboard and attendance also recorded online.

- The recorded classes are displayed on youtube channel also to help more and more students eager to learn.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 147:1

2.3.3.1 Number of mentors

Response: 20

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 30.54

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 10.39

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**Response:** 7.45**2.4.3.1 Total experience of full-time teachers**

Response: 164

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The efficient and smooth conduct of examinations and timely declaration of the results can be ensured only with the cooperation of all the staff including teaching, non-teaching and administrative staff of the college. They are expected to be aware of the various procedures and time schedules which they should adhere to.

Invigilators are requested to acquaint with the following procedures:

1. Carrying mobile phones or any reading material by the invigilator is strictly prohibited. The invigilator is expected to be vigilant and take frequent rounds in the exam hall.

2. Invigilators shall make announcement in the Examination hall that the use of electronic devices by the students shall not be permitted in the Examination hall.
3. The invigilator is expected to be tactful while dealing with complex situations and not to disturb the tranquility in the exam hall.
4. Disclose to the Controller of Examinations, well in advance, any conflicts of interest in doing a particular examination duty.
5. Only teaching staff are to be drafted as invigilators.
6. Invigilators should check the material supplied by the E&E section before going to the Exam Halls, for the correctness in the count of answer scripts and question papers and other related material. Bring the matter to the notice of the CE in case of discrepancy.
7. Insist the candidate to display ID card and Hall ticket on the top right hand corner of the desk, so that an invigilator can check it.
8. Do not grant the permission to the candidate to go to the toilet during the Examination, especially either in the first 30 minutes, or in the last 15 minutes, of the examination. In case of any emergency in this regard, Invigilator should accompany the candidate.
9. Invigilator should remain in the Examination Hall throughout the period of the examination and shall make necessary announcements before, during and at the end of the Examination.
10. When the invigilator suspect that a candidate is involved in an irregular act during the examination, the invigilator shall confiscate the material(s) being used for irregularity and inform the same to the Controller of Examinations.
11. If any student is resorting to Unfair means/ malpractice at any point of time, it should be reported the CE with written complaint mentioning the incident and handover the student to the CE along with the answer booklet, question paper and the forbidden material if any.
12. At the end of the examination, collect the answer scripts from the candidates and arrange them in the increasing order of Hall Ticket numbers and handover to the officer-in-charge of Examinations.
13. Invigilators should inform immediately to the Controller of Examinations in case of any unusual incidence during the examination.
15. Unit tests are conducted by all teachers at the end of each unit of syllabus. The teachers make sure that the pattern of the questions is varying for different units. The internal examinations are also conducted for practical courses.

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-

bound and efficient**Response:**

A transparent, time-bound and efficient method is being followed in college in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- unit-test1, unit-test2, assignments, lab continuous evaluation, project evaluations, etc. Internal Assessments (Test 1 and Test 2): Immediately, after the unit test, The faculty evaluates the papers within a week of conduction of test. The faculty undertakes individual grievances with a student on the paper if required by the student. At the end of the semester the average marks of both the unit-tests is calculated , If any discrepancies are reported by the students, then they are resolved by the faculty immediately.

Lab experiments- The experiment performed in lab by the student is immediately evaluated by the faculty and the performance marks are assigned based on the lab rubric designed by the faculty. The lab rubric is given in the lab manual which is shared with the students well in advance before the lab is conducted. The lab submissions are taken in LMS, e.g. Google classroom, and the marks given by the faculty are available to the students immediately, this providing a transparent way for students to reflect on their strengths and areas of improvements. Project evaluation- In a semester two internal evaluations of the project is conducted in front of the panel consisting of group of faculties. The rubric is designed for these two presentations having criteria- quality of problem formulation, literature analysis, presentation, team work, etc. With these systems in place, the college very well exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

2.6 Student Performance and Learning Outcomes**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.****Response:**

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed to communicate the learning outcomes to the teachers and students.

- Copy of the Syllabi is available in the department for ready reference for students and Faculty.
- Learning Outcomes of the Programs and Courses are discussed with students at the end of each topic of the study by the faculty leading to its applications.
- The learning outcomes are stated using Blooms Taxonomy and expressed in website that clearly describe the knowledge skills and competency expected from the students to acquire as a result of completing the their programme of study
- The PO ,POS and CO's are incorporated in the curriculum for display on website which can be accessed by all namely Faculty, Students, and Alumni.
- Soft Copy of Curriculum and Learning Outcomes of Programs and Courses are also uploaded to the Institution website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and college Committee Meeting. The students are also made aware of the same through

Tutorial Meeting

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Our Institute is affiliated to Pt. Ravishankar Shukla University, Raipur (c.g.) We offered Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the college followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years.

We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.
- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The Program outcomes of Bachelor of Arts are as follows:

PO1: Students are introduced to community engagement and global understanding

PO2: Critical and creative thinking of the students have been developed.

PO3: Students developed their Communication skills.

PO4: Ethical values are inculcated among the students.

The Program outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.

PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.

The Program outcomes of Bachelor of Science are as follows:

PO1: The students understood the fundamentals of science education.

PO2: The students' knowledge in all basic sciences is enriched.

PO3: Interdisciplinary approach amongst students has been developed.

PO4: Sense of scientific responsibilities, social and environment awareness have been inculcated among the students.

PO5: Students built-up a progressive and successful career in academics and industry.

PO6: Students are motivated to contribute in the development of Nation and community. Attainments of CO's are calculated by using university examination results.

Attainment levels are finalized at college level and conveyed to IQAC through Internal Examination Committee.

2.6.3 Average pass percentage of Students during last five years

Response: 86.55

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
891	445	441	578	601

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
891	840	729	512	565

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document

2.7 Student Satisfaction Survey

<p>2.7.1 Online student satisfaction survey regarding teaching learning process</p> <p>Response: 3.42</p>	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 9.09

3.1.2.1 Number of teachers recognized as research guides

Response: 02

File Description

Document

Institutional data in prescribed format

[View Document](#)

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	15

File Description**Document**

List of research projects and funding details

[View Document](#)**3.2 Innovation Ecosystem****3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge****Response:**

Our Institution provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities. All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities helps students to understand the various problems faced by the society. It enables them to find out solutions on them. In the institution there is N.S.S. Sports Skill and Entrepreneurship development centre through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge .Activities conducted by these are helpful to develop leadership qualities, various skills, planning, budgeting, marketing and organizing. Activities conducted by english department are helpful to enhance the skills of languages and creative thinking. Ladies Association is a very good platform for girl students to express themselves. Activities conducted by it are helpful to build the confidence in them. As the girls are made aware of about hygiene and nutrition .N.S.S. conducted various activities in innovative ways ,tree plantation, Swacch Bharat Abhiyan , awareness programmes about cleanliness construction of toilets etc. All these activities are with the help of all. News paper clippings are displayed in library and students are made to express their views and participate debates on it. Various competitions essay writing, debating ,elocution, booktalk are organized to bring out the hidden potentials of students. Eminent personalities who have significantly contributed in research, social activities, industries, are invited as resource persons . Workshops and seminars are conducted on ICT which have proved helpful to the rural students. It has raised their confidence and expanded their horizons of creativity. To enhance innovative ideas, students and teachers are encouraged to participate in functions & Festival organized by the college. Our students have made remarkable contribution in it, Our two faculty members are research guides. They encourage students and teachers to undertake research activities. It is usual practice of the institution to allow admissible leave facilities to attend seminars workshops training programmers etc. Adequate provision is made for library to procure books and journals, e-journals references. This is helpful for creation and transfer of knowledge.

The institution has created an ecosystem for innovations incubation centre and other initiatives for creation and transfer of knowledge.

Students, Under the supervision of faculty, engage in Projects such as paper recycling, water-harvesting, and vermi-composting to spread awareness about sustainability and ecological balance.

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 0

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description

Document

List of workshops/seminars during last 5 years

[View Document](#)

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 1.5

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 03

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 02

File Description

Document

List of PhD scholars and their details like name of the guide , title of thesis, year of award etc

[View Document](#)

Any additional information

[View Document](#)

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.4

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five

years.

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	1	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college is taking various initiatives to improve the quality of life of people surrounding the institution. The institution insists all the students to be a part of representing various social issues through parallel activities in various students club. These steps are taken with the help of various clubs and different units in the college, which include Eco club, Red Cross, National Service Scheme.

The college NSS Unit also has arranged blood donation camps in collaboration with India Red Cross Society. The Eco-club & NSS is creating the awareness among the students of the institute regarding road safety, pollution free celebration of Deepavali, Hazards of plastic use.

Traffic safety was conducted by the NSS Volunteers with the co-ordination with the traffic inspectors & police so as we can make a constant effort on minimizing the traffic.

Plastic Free Zone “we win if we get rid of plastics.” NSS Units initiative to create awareness on harmful effects of plastic on the environment, with an aim to make the college and its surrounding area as Plastic Free. Anti Tobacco day was organized by NSS Unit of G.N.A. P.G. college. Many awareness Rally organized by NSS Unit such as pollution control, women education, drinking habits etc.

Seven days camp, one day camps Daily Activity goad gram activity Organized by NSS unit. The NSS unit are activity working in the surrounding villages. Most of the Activity are focused on the awareness of water conservation.

In order to make the holistic development of the students the college regularly conducts the social awareness activities like organizing rallies, workshops, camps, exchange of students and collaborative activities. All Govt. organization such as police station, municipal council, court, and NGOs like, sambhavna foundation and hospitals have actively participated in the voter awareness Campaign, Police Mitra Abhiyan (Police, NSS, Corona Jung , Health and Hygiene, Realities of Awareness Regarding Population Day, Aids Day, Social Justice Day, Run for Unity, Village Adoption, Tree Plantation, Alcohol Campaign & Swachch Bharat Abhiyan.

Students of the college are emotionally attached with the villagers through NSS special camps.

The college is well recognized, honoured and awarded for this contribution by the Govts. and NGO. These as follow –

Sweep Programme

Captain Clear

Almost each department conducts outreach activities that promote institution ,neighborhood community network and student engagement. Our students have taken very remarkable initiative to preserve the local “ Madku Dweep” by cleaning, awareness by Nukkad drama, soil testing, Mapping and making video with drone camera with campaign of “Heritage Walk” through the local public participation.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 26

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	07	04	11	03

File Description	Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 17.58

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
15	727	209	1080	170

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**Response:** 0**3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description**Document**

Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship

[View Document](#)

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**Response:** 6**3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	1	1	1	0

File Description**Document**

e-Copies of the MoUs with institution/ industry/corporate houses

[View Document](#)

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

Adequate facilities are available in the college which has a significant role in making the teaching – learning very effective and long lasting.

The Arts, Science and Commerce faculties are conducting in the separate buildings of the college campus. The college has the facilities of Gym, Sport hall, Open stage, Auditorium etc. College campus is surrounded with boundary wall and though is safe. The college has beautiful Garden and Lawns.

The college is having 48 classroom having the facilities of green board and smart board. With the increasing number of students every year, requirement of such facilities is also increasing.

The college is having 10 labs for the practical in the subjects in Physics, Chemistry, Botany, Zoology, Biotechnology, Home science, and Geography. The college is having fully fledged computer lab for PGDCA, having 67 Computers. The college is having conference hall with the capacity of 60 seats. In the academic and administrative meetings are held in this conference hall. Two classrooms are termed as 'Smart Class 'equipped with digital board.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The infrastructure of outdoors and indoors games facility is developed in our college and also available for faculty & students. There are also a fund for availability of sports and contest from government every year for which many activities has conducted in college. In our institution the indoor games like Badminton, Table tennis, carrom, chess etc and in outdoors games like kabaddi, Judo, Net Ball, Volley ball, Hockey, Basket ball, kho-kho, Cricket, Football, Lawn Tennis etc, sports are available enough. The Gym is also available in college and it is used by our students and staffs both for their fitness, yoga practices is also available through our institution for healthy. These all are diverse by the principal of our college.

“Exercise is alone against one’s wishes and it gives you ever some feeling.”

“A healthy mind is in a healthy body.”

“ Good health and good sense are two of life’s greatest blessings.”

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class,

LMS, etc. (Data for the latest completed academic year)

Response: 12.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 4

File Description

Document

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

[View Document](#)

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 11.45

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description

Document

Upload Details of budget allocation, excluding salary during the last five years (Data Template)

[View Document](#)

Upload audited utilization statements

[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library at our College is integrated knowledge resource center comprising, a Central Library in an area of 300 sq. ft., with more than 14000 books, 4 newspaper (Hindi) , 01 (English) periodicals – more than 4000 reference book (PG). In addition to our library and other Departmental Libraries. It has access to more than 6000 full text e-journals and 97000 e-books, under program of INFLIBNET. Our Library building is centrally located and well laid out and maintains the right atmosphere for learning. Library building has provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It has magazines and newspapers for general reading. The library also houses rich reference Collection viz., Encyclopedias, Specific Subject Encyclopedias, Year Books, Atlases and other reference material. Central Library holdings also include dissertations, doctoral theses and project reports on various

subjects. Besides these, the library is also equipped with and accessible through campus-wide LAN. The library also provides access to Internet. Our library has adequate number of terminals to facilitate searching/accessing e-resources, web browsing and for other academic work through N-LIST. Provision has also been made to allow downloading/printing of material from these resources.

Initiatives taken by the College are the following:

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Display of new books.
4. Proper system of feedback from users to improve library services is included in the students feedback form.
5. Link - <http://gnapcollege.in/Facilities.aspx?pname=Library>

For safety purpose, CCTV Camera has been installed in the Library.

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: B. Any 3 of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.17

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 5

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The main library of the college is having N-LIST facility which avails the student to download e-books and e-material. Along with books of our subject, various journal, newspapers, magazines are also available in the library. The books are useful for the preparation of competitive exams, NET, SET, TET and other exam are available which help the student in brightening the path of success. A number of books have been donated by alumni, professor and others.

A very big and grand auditorium having the capacity of 450 seats is being constructed in the college which is at the verge of completion. Two girl's common rooms are also available in the college which has reading space and the sources of entertainment. Sanitary napkin vending machine is there in girls wash room. Photocopy and fax facility are available for the student in the canteen.

Wi-Fi has been made available to the students in the college campus since the session 2014-15. This facility was made available through BSNL landline Router by making the Wi-Fi password available to the student. But the growing number of students in every session and the speed of only 10 mbps started resulting in difficulty in downloading the material. Therefore contract was signed with Jio – Reliance to make the college digital campus with next generation Wi-Fi. As per this contract, Wi-Fi connectivity was given to the college campus through optical fiber given by Shri Aman kumar, General Manager, Jio-Reliance. This facility is available to the students through open-access.

PGDCA Lab and library have the separate connectivity of 50 mbps optical fiber each. This separate Wi-Fi in PGDCA lab and library enable the students to download the study material without any problem. In the

library also the students can download the notes through N-LIST.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 51.72

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 250 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 11.45

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The physical academic support facilities comprising of laboratories library sports complex classroom and computer labs etc. Are made easily accessible to regular students of college.

The students also reap benefits from other facilities for their personality development in broad – spectrum. Counting on carrier guidance cum – counseling cell , NSS wing to boost the personality of scholars.

A helpdesk is get at able under surveillance of senior professor for guidance of undergraduates primarily for novice.

Private/passed out scholars are also permitted to avail themselves with laboratories under the supervision of professor and lab staff.

The Infrastructure circumscribing physical academic and support facilities are routinely updated.

Our college has well-equipped sports complex and sports periods are allotted to all classes.

Under the mentorship of our proficient sports officer, college earned laurels from years of hard work.

The sports department of college has adequate infrastructure comprising of indoor sports hall with facilities for sports viz Badminton, Judo, Table tennis etc.

For outdoor games viz basket ball, net ball, college has separate grounds.

400 meter running track encompasses the play ground used for various sports events including cricket, kabaddi, kho-kho, shot-put, disc throw, javelin throw etc.

Every year, our college is honoured with the hosting opportunity of intercollege sports events at sector level.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 78.5

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
2041	2231	2225	1899	1721

File Description

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.26

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	35	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance

- 3.Mechanisms for submission of online/offline students' grievances**
4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0.11

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 1

File Description	Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 26.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	1

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	0	5	3

File Description

Document

Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)

[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

Student council is very active in our Institution. They worked and motivate other students to take part in different activities conducted by the institute. They support as a team work like in NSS, Sports , curricular activities and managing the whole institution with a positive vibes. The institute also conducting a various activities for them like games and yoga, and all-round development of a student. The institute also motivated to the student representatives and class representative for various decisions making, academic and administrative committees for acquiring a better academic environment. Sometimes we held a meeting in our institution for student opinions and suggestions which we are considered to take measure actions in view of student's perception. Student council member are also involved in several department level committees with active participation. They are mentioned below as.

NSS – National Service Scheme one of the active units in our institution that develop the interpersonal skills of the students. The institute plays a vital role to encouraged the student to participate in service activities like awareness towards covid-19, rural health and sanitation, blood donation camp, awareness towards education and apart from this , many awareness camps are held in the neighboring areas as a social responsibility. The student representative also motivated and encourages to every students of our institution.

Class Interaction committee with feedback –

In our Institution students are very interactive and HOD's, faculty are also represents the class into a better sight. Sometimes they discuss the conduct of class work, overall activities and delivery of lecture. Many actions is also taking to improve the academic performance of the class. Students are talented not only in academic field but in overall activities. The institution organize educational and recreational activities for students. Sometimes our institution take a feedback copy from parents and students in which we can maintain a good relations, out of mutual respect, with the college staff and parents.

Soft Skill and development –

The institution also conscious for development of the students in many ways like engaging the students in skill development courses, basic grammar skills, spoken English course through workshop from various

development. Students also have an opportunity of developing the soft skills that enhance their availability and make them more confident and presentable. Students and staffs were active in such a workshops and courses that can lead them to overall personality development and enhance their professional and communicative skills.

Institution effectively carrying out its teaching, co-curricular , extra-curricular activities and programm for all-round development of the students. The Institution also gave a permission for visiting many industrialk, botanical garden, zoological garden for educational tour by students of different streams. It helps in an improvement for academic development. Students representative are also active for all types of work in every situation, related to academic core or personal issues. They are capable of solving many problems of institution on their own level. They make a campus full of hygiene and positiveness.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 1

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	1	0

File Description	Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The institution always interacts with their alumni community. This association is maintaining the gap between the college and alumni. The institution keeping complete record for alumni with their required details, current changes and achievements of the institution. In institution one alumni association meetings are held for betterment. During the interaction alumni have highlighted the importance of current trends in the country and guided the students about the career opportunities in different field. Alumni sometimes visit campus at regular intervals to support the existing batch of students in planning and organizing events.

Some of the alumni are settled in foreign countries and giving a service into the private and government sector both. The alumni of our institution are quite motivational and enthusiasm among students resulting in awareness related to importance of education among poor children.

In institution many students are from rural areas and poor background, among this we have a responsibility to make aware the importance of education for better future, this can only possible with the alumni association member. Covid'19 is in peak so, now a day's our alumni were connected with the online platform for interaction with students, cultural programs by present batch of students. They share their corporate experiences and assures the students to be in continuous communication with them.

The alumni association, in this way, mirrors the positive efforts undertaken by the institute to enhance the quality of external as well as internal level. Alumni have played a vital role in shaping and preserving a lasting relationship between the former and existing students on the one hand and the institute and the society on the other.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Vision: - The vision of our college is to produce students, excelled in education, leaders in their chosen professions, valued members of their communities, and responsible citizens of the world. The college aims at enhancing capacity, leadership and research thinking with social and ethical values.

Mission: -

- To provide quality education to the students.
- To spread the knowledge valuable for students in various dimensions.
- To provide education based on moral values.
- To guide the students for their career orientation.
- To provide field and training knowledge for skill and personality development.
- To equip the students to cope with the latest requirements, through innovative techniques and practices.

In order to achieve the 'Vision & Mission', the governance of the institution is in tune with it and thus the ultimate focus is all-round development of the students. Just after the admission of the new students an induction program is organized to orient them towards learning atmosphere & make them aware of the various facilities/resources available in the institution. In this program the students are not only introduced with the faculty & staff but also inspired to take the assistance of 'help desk' set up in the institution, in case of need or for any guidance.

Students learn the discipline by attending the timely regular teaching classes and other co-curricular activities too. Hence the students are not only provided with the quality education but also inspired to participate in sports and other activities necessary for their all-round development. The leadership quality and teamwork/ management skills are inculcated by organizing the sports events/cultural program and various co-curricular activities. Students from different social/economic backgrounds learn the lesson of living together with harmony & brotherhood.

Principal, the administrative & academic head of the institution directly monitors the classes/curriculum to ensure its quality. The dual control system (Affiliated University & The Govt.) has made the governance of the institution more efficient and reliable to excel in the field of education. Proper plans (Macro planning like Academic Calendar & Micro Planning like lesson plans of classroom teaching etc.) are made & implemented with active participation of teachers & staff. Thus, overall progress of the students is ensured to achieve the desired 'Vision & Mission' of the institute.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and

participative management**Response:**

Decentralization and participative management are a routine practice for the compliance of any task to be achieved in the institution. For instance, the case study of 'Admission process of the students' may be cited.

Admission Process: - At the time of the admission various class-wise committees are set up at the institute. The name of the coordinator/convenor/members are displayed in notice boards well in advance. The 'Student Help Desk' guides the students in case of any need/query. Fee counters are set up for depositing the prescribed fee for admission of the students on getting approval of the concerned admission committee.

Faculty wise officer-in-charge are deputed in the admission committee to look at any issues arising thereof and also to act as mediator between Students-Committee/ Committee-Principal. The said officer/s also publishes the scrutiny list/provisional merit list of students seeking admission in a particular class. All the activities are directly monitored by the Principal, who also calls for the daily report of the ongoing admissions.

First of all, the students are required to apply for admission through online mode within the stipulated time into the website of the affiliated University. Thereafter the provisional merit lists are published respectively for different classes. Then the students appear before the admission committee for counseling-cum-document verification. On getting node of the admission committee, the students are required to deposit fee. Simultaneously the students are also provided with the photo identity-cum-library card together with the fee receipts. All lists/notices/ announcements etc. are published in the college website and prominently displayed in the college notice boards.

Thus, the admission process is a good example of decentralization and participative management.

6.2 Strategy Development and Deployment**6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

For quality improvement, to achieve a task, proper strategy is planned and effectively deployed for best results. The set task is planned by dividing it into short term activities by following the process of decentralization for effective & collective involvement of the available resources. Hence the set goal is reached with a teamwork whether it be for admission of students, curriculum development, teaching-learning, examination-evaluation, student-staff support activities or infrastructure development.

Immediate challenges are also fixed with approach of proper perspective planning. **For instance, sudden lockdown due to Covid-19 pandemic in March 2020 during ongoing annual examinations may be referred as an instance/activity in which the strategic planning was successfully deployed.** Sudden break in ongoing final examination and later announcement by the University to carry it on by the online

mode was a challenge for the institution with enrolment of around more than 6000 examinees.

Firstly, different teams were set up to distribute the answer sheets and proper educational videos were made for conveying examination guidelines & information to the students through electronic media. In this way students were guided to prepare the answer sheets themselves at their respective places with the limited available resources. Thereafter various class wise WhatsApp groups were created, the link of which were shared with the students by Bulk Messaging Services. Later, the shift wise team of officers & staff were set up for timely distribution of question papers by online mode through WhatsApp & emails to the students. All the related information/Guidelines and question papers were also prominently displayed in the college website for ready referral of the students. Likewise, the envelopes of answer sheets were collected by installing class wise counters with separate drop boxes. Team of officers & staff were then engaged for opening of envelopes for further scrutiny, subject wise arrangement and distribution to the subject experts for evaluation purpose. At last the online marks were entered into the University web-link for timely declaration of the results.

In this way a herculean task was a successful activity completed with proper strategic & perspective planning, taking due care to follow the guidelines issued w.r.t. Covid-19 Pandemic.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Government. G.N.A P.G.College, Bhatapara (C.G.) is a government institution under 'Departmentt. of Higher Education', Govt. of Chhattisgarh for providing higher education to the students of area in and around Bhatapara tahsil/ development block.

Principal is the immediate academic as well as administrative head of the institution, who works in co-ordination with the local governing body 'The Jan-Bhagidari Samiti'.

The administrative set up, appointment of staff & their service rules is decided by the controlling authority i.e. the Dept. of Higher Education, Govt. of Chhattisgarh. Hence the institution efficiently functions as per the policies and procedures laid down by the govt. from time to time. Apart from the routine administrative set up, number of committees/cells/extension programs are set up at the level of the institution to ensure all round development of the students at the center. The academic & administrative set up of the institution may be understood by the overview of its '*Organogram*'.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration

- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: B. 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The welfare measures for employees are as per the norms of the govt. of Chhattisgarh. For the employees of Old Pension System, the provision of GPF and Family Pension System is retained. For the new recruits (after Year 2004) with New Pension System the contribution of employees (10%) is deducted from the salary. An equal amount is contributed by the govt. as employer's contribution which is also added into the CPS/NPS account of employees for their safe future. Likewise, all employees are covered under Group Insurance Scheme as a protective measure. All employees are also eligible for Gratuity. Provision of Ex-gratia amount is also available for the employees in case of demise. The same welfare measures are effective for teaching and non-teaching staff.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.2**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 20.81**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	3	3

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

As a part of the Performance Appraisal System, all regular teaching & non-teaching staff are required to submit a self-appraisal report at the end of each session. The teaching staff are also required to submit an

additional report called as PBAS (Performance Based Appraisal System), which comprises of minimum/maximum marks for various activities/tasks performed by him/her during the academic session. The Appraisal system is well functioning and is based as per the guidelines/preformed provided by the Dept. of Higher Education, Govt. of Chhattisgarh. Moreover as per the rule, the self-appraisal submitted by an employee is perused by the Principal of the institution, who marks his/her comments & provides with the overall grading like excellent/very good/good/poor etc. based upon the actual performance of the employee. Thereafter it is sent to the higher authorities for further marking.

The performance of each employee is assessed annually after completion of one year of service. The salient features of the performance appraisal system are as follows: (Teaching Staff)

- a) The performance of each faculty member is assessed according to the Annual Self- Assessment for the Performance Based Appraisal System (PBAS).
- b) Promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) that is based on the API score.
- c) The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities.
- d) The PBAS proforma filled by the Faculty Member is checked and verified by the Heads of the Departments, followed by the Committee members

Non-Teaching Staff - All non-teaching staff are also assessed through annual confidential reports an annual performance appraisal.

The overall assessment is based on the cumulative grade by the Reporting Officer/HoD, which is then forwarded to higher education by the forwarding officer.

On satisfactory performance, all employees are granted promotions and financial upgradation under the PBAS Scheme. The Annual Confidential Report and the Performance Appraisal System has significantly helped in the evaluation of the performance of employees, in motivating them, analyzing their strengths and weaknesses and ensuring better performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Auditing is an important part of the functioning of Institute. All expenses such as of revenue nature are audited by the internal audit. Besides, any such expenditures involving payment from the grants received from the state govt. , RUSA & UGC is audited by viz. the Internal audit and the Financial audit. Audit of accounts of College is also conducted by the External Audit teams from time to time. The audit team does the 'TEST CHECKING' of various types of accounts relating to the funds especially received from the State government and University Grants Commission (UGC) . The audit team also audits stock registers,

and conducts audit of Library, audit of labs of department of the College and audit of all Plan Expenditures of the college. Our college has been established a mechanism to ensure regular internal and external audits for internal audits, a four member committee has been constituted, which conducts annually internal audits of institutional accounts, bills and vouchers. In case of discrepancy or objection The matter will bring into the awareness of accountant and principal. They will solve the matter with the help of related persons and authority.

For external audits, our college has been tie up with an chartered accountant firm. All financial documents has been audited by his firm as per the government rules. In addition to above, Grants and funds received by various governmental bodies have been audited by an external audit Committee, which is appointed by the commissioner of higher education. If any fault or discrepancy find by that committee, it will be sort out one by one by accountant and related person with the guidance of principal.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 28.32

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	28.32	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

For the optimal use of resources our college has been developed a system, where periodical meeting has been organized with teaching and non-teaching staff. In meeting, the use of resources are being discussed like building, rooms, table, chairs, stationary etc. Staff members share their ideas and practice about using of resources, which allocate to them so, in the process of exchanging of ideas and practices, other people can adopt new practice and make effective utilization of resources. For the mobilization of funds received by college proper announcement has been made to the head of each departments and ask them to make proposal for improvement of department so by the proper communication and some extend of distribution funds, Our college ensure the optimal utilization of fund.

Institutional strategies for mobilization of funds and the optimal utilization of resources Institute maintains & follows a well-planned process for the mobilization of funds and resource. The process involves various committees of the institute as well as the Department Heads and Accounts office. Institute has designed some specific rules for the fund usage and resource utilization.

Mobilization of Funds-

The student Tuition fee is the major source of income for the institute. Alumni contribute to the institute by raising funds to purchase items like water coolers, wall clocks, etc.

Utilization of Funds -

A committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. The quotations are scrutinized by the purchase committee before a final decision is made based on parameters like pricing, quality, terms of service, etc. The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure-

Before the financial year begins, Principal and Heads of Departments prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs. It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses. Accounts department and Purchase department monitor whether expenses are exceeding budget provision.

Optimal utilization of resources -

The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels. The optimal utilization is ensured through encouraging innovative teaching-learning practices. The available physical infrastructure is optimally utilized beyond regular college hours, to conduct remedial classes, co-curricular activities/extra-curricular activities, and parent teacher meetings. The college infrastructure is utilized as an examination centre for Government examinations/University Examinations. Library functions beyond the college hours for the benefit of students, faculty, and alumni.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance Cell (IQAC) monitors efforts of the college towards excellence in different areas. By the end of the session, IQAC create an action plan for the next year and ensures & reviews the efforts are made by the institution to follow that action plan. The institute has a sufficient number of

committees and cells headed by a coordinator and a few members which contribute to the quantitative and qualitative changes in the College. IQAC conducts academic audit (internal) of the college to review the academic achievements of faculty members & departments, documentation of the various programmes /activities across different units of the College. It also collects and analyses feedback from the students, parents and updates on the institutional website. Measures and strategies to be implemented for quality assurance are regularly discussed in the IQAC meetings. Following are the example of two practices implemented as quality enhancement measures:

1. Review System : The College reviews its teaching learning process and learning outcomes at periodic intervals through IQAC. HODs also convey the departmental meeting and also informal classroom feedback apart from the student satisfaction survey (SSS) to review the teaching process to the concerned department and take required steps for further improvement. Student feedback/ SSS on teaching-learning and evaluation process is collected and analyzed on a regular basis by IQAC. The feedback report is coordinated to the Head of the Department and also discussed in the IQAC meeting which helps to take required steps. The sessional examinations on a regular basis help in assessing the learning outcomes.

2. Advance Action Planning: In chalking out the action plan, all HODs, convener/ programme coordinator of all units are invited in the meeting of IQAC. Upon the initiative of the institution, it is implemented by the institutional head and across the departments/units/cells of the College administration for the institution. The academic calendar is an integral part of this action plan which is prepared before the commencement of the academic session.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The teaching learning process and methodologies are constantly updated by IQAC. As a result usage of ICT has increased. Continuous and comprehensive evaluation process is strictly followed to ensure learning outcome. New Procedures and programmes are being added to enhance knowledge and Skills of students.

We have chosen two examples to elaborate our efforts :

A. Up gradation evaluation methods :

In last 5 years M.A. (Sociology) new PG programme has been introduced.

Unit tests, Quarterly and Half yearly exams are organized regularly in which question paper pattern is similar to final exam pattern, the answer sheets are shown to students for self-evaluation and feedback. The need was to formulate different strategies to achieve and evaluate different learning objectives. Experiments and projects are meant for hands on experience and experiential learning.

B. New methodology for teaching learning

Many new teaching processes are being adopted by professors to ensure learning outcomes and due to this quality consciousness is being spread in this regard by IQAC. Some of them are as follows ...

1. Power point presentation used to deliver lectures and course content effectively by teachers, which test attitudes and preparedness of students.
2. Student seminar is presented mostly using power points. They are encouraged to add videos and hyperlinks etc. for more effective presentation.
3. Teaching by senior students is done in PG classes where the final year students select a topic of their own choice and teach it in B. Com / others Under Graduation class. Learning by teaching is known to be the most effective method of learning. This also gives students a chance to get assessed by the peer group.
4. Use of online platforms is enhanced in recent years. Students are registered in NPTEL, SWAYAM and e – PG Pathshala. You tube videos are being shared in Whatsapp groups in different subjects. Social media is being used for dissemination and delivery of course content. Smart phones are being used as teaching tools, in this regard our faculties have been using various apps to teach students online like Google Meet, Teachmint, Webex Zoom etc.
5. Educational trips are organized by many departments for exposure to industries, other established labs and institutes; field work by students is encouraged for experimental and experiential learning.
6. Interdisciplinary lectures are organized regularly to keep students aware of the latest development in various subjects.

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

College Shows gender sensitivity through various initiatives and actions for creating safe, Secure and healthy atmosphere in the campus. Sensitization of the students is done through special lectures and functions. Specific initiatives with respect to key areas are as follows

? Safety and security *Hi-Tech Surveillance system: E- Surveillance with high resolution cameras through day and night facility of distributed recording in control room has been set up in the campus, entry of unwanted element is monitored through these cameras. This system ensures that all Female staff, students can move freely in the campus and feel assure that they are secure at all the time in the campus .

*Hostels: 01 hostels for girl students exist on the campus yet not started due to lack of staff. All student and staff compulsory wear their ID cards at all times on the campus thus ensuring non entry of any outsiders also unauthorized persons.

*Security personnel: The college has strong security personnel deployed all around the campus to create secure enrolment

*Medical Facilities: red cross society has a tie-up with 01 qualified doctors -1 Male and 1 Female Nursing staff is available on call in the campus to provide medical care to the students, Specialists are for also invited to visit the campus as and when necessary ,nursing and other staff is available when emergency medicine and ambulance .

? Counseling: The College has a system of mentoring in each PG department for inculcating social, Moral and ethical values .Women cell also create gender awareness through different program. All Senior officials are available both for boys and girls for solving their problem any time without any appointment.

? Common Rest Room: In each block of the College separate washroom are available for girls and boys.24 hour's water is available with proper ventilation in the washroom. Separate girl's common room is created with facilities like indoor games, first aid box and newspapers.

? Ladies Gymnasium facility : This facility is available in college in separate slots for boys and girls.

? Day Care Centre For Young Children: Day care centre for Young Children is under process

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1.Solar energy

2.Biogas plant

- 3. Wheeling to the Grid
- 4. Sensor-based energy conservation
- 5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Our institution encourages cleanliness & hygienic environment by following practices.

Solid Waste Management: - Dry & Waste disposal.

1. All buildings, office, staff room, classroom common room, canteen, toilets etc are cleaned by housekeeping staff daily.
2. The garbage is immediately disposed off in dust bins.
3. Color coded dustbins are used for different types of waste.
4. Blue dustbin for Solid waste & green dustbin for liquid waste.
5. The accumulated garbage collection vehicle daily by housekeeping staff.
6. Used Sanitary napkins are disposed off into separated bins, installed in girls toilet.
7. Use of Plastic is strictly banned in Campus.
8. Sealed tenders are invited for disposal of scraps material like old answer book old newspaper, old practical files & Magazine etc It is sold to highest bidder.
9. For Practical purpose paper file is used instead of Plastic Files.
10. Plantation is done in campus by students for environmental project instead of submission of file.
11. The facilities & students are regularly advised to reduce waste at lower extent.
12. One sided printed paper is reused for officer purpose.
13. Broken tables & chairs are repaired & reused.

Liquids Waste Management –

1. Two Rain water harvesting system are installed in campus.
2. Safety buzzer are installed in each water tank to avoid overflow.

3. Drinking Water tap, RO Water filter, water pipelines & drainage are properly checked & maintained regularly.
4. The waste chemicals from laboratory passes through concealed pipe lines into soak pit.
5. Sewage from toilet go to septic tank.
6. Soak pit is built in campus.
7. Washrooms are cleaned twice a day.
8. Water tanks are cleaned twice a month.

E-Waste Management's :-

1. The E-waste collected is stored in storeroom & disposed every year.
2. Old monitors & CPU are repaired & reused.
3. Empty toners, Cartridges, outdated electronics items are sold as scraps to ensure their safe recycling.

The Meaningful slogans are written on staircase & walls of campus to bring environmental consciousness among the students & stakeholders.

7.1.4 Water conservation facilities available in the Institution:

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

7.1.5 Green campus initiatives include:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

Response: B. 3 of the above

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution believes in equality of all cultures and traditions as the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. With great flavour the national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi Sardar Vallabhbhai Patel, Pandit Jawaharlal Nehru, Dr. Bhimrao Ambedkar, Sarvepalli Radhakrishnan, Lal Bahadur Shastri.

The institution organizes two days Youth and Cultural festival. NSS Units of our college participate in various programmes related to social issues organized by other colleges and universities. The third-year undergraduate students of B.A. and B.Sc. are required to compulsorily complete the project that provides an opportunity for the students to work on social issues. Workshop on „Human rights and Duties on 08/03/2017.

Various departments organize field study and tours to visit industries, within and outside bhatapara. As Vishakhapatnam, Manali . Faculty and students are exposed to the different cultures. Our institution has National Socio-cultural Exchange Programs with other institutions of Gujrat In the Form “Ek Bharat

Shrestha Bharat". The students of our institution organize cultural programme depicting State and National culture.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and afford. The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people.

The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. The affiliating University curriculum is framed with mandatory courses like Professional ethics and human values, Constitution of India.

NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve the society. Beti Bachao, Beti Padhao Jan Aandolan Rally at bhatapara region. Donation of clothes and household materials in Slum area . Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment. Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentation

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7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

National festival as well as birth & death anniversaries of great Indian personalities has been organized every year in our institute in which large number of students participate with enthusiasm & Zeal. This has a good & passive impact on the personal & Professional life of Students as well as the staff particularly including & developing strong & moral & ethical behavior ideals & sense of Patriotism.

The College organizes activities like motivational & various cultural competition as singing ,dancing, rangoli, story writer , essay writing debate, motivational speech etc following days are celebrated with great enthusiasm & zeal. Some of celebrated days are as follows.

1. National Youth Day :- 12th January birth anniversary of Swami Vivekanand motivational speech.
2. Independence Day – 15th August & 26th January These two national days are celebrated by hosting the national flag by our institution head. The principal address the students faculty & staff members of institutes & highlights the historical background.
3. National Voters Days – 25th Jan. celebrated every year to motivate youth for voting.
4. International Yoga Days- 21st June on this day faculty members & students together perform Yoga.
5. Sadbhavana divas – Anniversary of Former PM Rajiv Gandhi.
6. Rastrapita Mahatama Gandhi Jayanti- 2nd October cleaning of surrounding areas are done by combined efforts of students & teachers.
7. Rastriya Ekta Divas- 31st October in memory of Bharat Ratna Sardar Vallabh Bhai Patel.
8. Constitution Day-26th Nov. This prominent day is celebrated by taking pledges.
9. NSS Days- 24 Sep . By NSS wings world environment day 5th June plantation & awareness programmes.
10. International Women's Day – 08th March All female staff are honoured with shrifal & bouquet.
11. Teachers Day – In honour of Dr Sarvapalli Radhakrishna his birth anniversary is celebrated as teachers day. Teachers are honoured with shrifals & bouques by students.
12. Dr B R Ambedkar Jayanti –14th April .
13. National Mathematics Day- 22nd Dec in honour of great Indian Mathematician Shrinivasa Ramanujan.
14. Science Day – 28th Feb Science Department.
15. Birth Anniversary of National Poet, Goswami Tulsidas.
16. Hindi Divas – 14th September.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice-I

Community betterment through awareness and social involvement.

1- Objective:

1. Institutional accountability towards society.
2. To make community more aware of important relevant issue.
3. To develop sense of togetherness for solving problematic situation.
4. To increase deeper responsibility & social accountability.
5. To enable community members to take part in solving relevant issue.
6. To mobilizes & encourage attitude of people to participate in collective work for betterment of community.

2- The Context :

Our college is not only concern about holistic development and betterment of all students but also realizes deeper responsibility and accountability towards community. For this our institute organize different awareness programs with an aim to draw attention to various issues like water conservation, environment pollution, awareness for voting, road traffics safety and fire safety.

Most of our students are from rural areas we acquaintance many problems faced by the community through our students. We together encourage and motivate community for participating and solving various issues from time to time. Home science department organize nutrition program were be inform poor and uneducated villagers about the importance of through The concept of "Tiranga Bhojan" with the help of our national flag to make people understand how different colors of food determine their children's health and keep them secure from diseases.

An educative awareness program for children on good touch and bad touch is organized by our students. Apart from this some of our students teaches under privileged students without any fees. Voter awareness program is also organized by our students through street shows.

3-The Practice:

Different media and social platforms specified the measure to prevent Corona but people were not following that norms. So a group of students of our college have started creating awareness about the importance of wearing mask when they step out of their home with proper washing of hands, social distancing and other safety measures. For this they made posters and wrote slogan on walls & distribute pamphlets in each and every wards of Bhatapara. They taught people how to make Ayushman kadha with

the help of tulus & handmade sanitizers by using domestic articles. They made masks and sanitizers and distributed it to local people, vegetable vendors hawkers etc. Our students received encouraging response from cloth market. As some store keepers appreciate their efforts and donated cloth for making more masks. Our students also helped people to maintain protocol during lockdown and supplied food to needy people. They also made circles with the help of paint in front of rashan shop to maintain social distancing. A public awareness campaign "Roko Au Toko" (stops & educate) was taken by the students to promote hygiene, appropriate behavior & vaccination was launched by C.G. govt. in which our volunteers support the govt. efforts by active participation.

4- Evidence of Success :

- 1- The governor of Chhattisgarh state appreciated & motivated the creating efforts & social accountability made by our institution in social platform.
- 2- Two days salaries are voluntarily deposited by each staff member in chief minister relief fund for victim of Corona.
- 3- Our efforts made realized & enabled to people to take part in our program & express their social accountability.
- 4- The shopkeeper of cloth market gave clothes for making mask.
- 5- The people know how to make kadha & sanitizer by using domestic article.
- 6- The police of Bhatapara were appreciated the bold gesture that our students made during these challenging time.

5- Problem encountered:

No major problem faced during this practice

Best Practice-II

Gift of literacy, donate books to library.

1- Objective :-

1. To Spread the spirit of reading.
2. To give opportunity to underprivileged students for continuing study.
3. To motivate student for donating used text & reference books.
4. To boost up the academic performance of poor students.

2-The context: -

Books play an important & significant role in everyone's life, specially in a student's life. Books not only inspect the aspect with clarity but also help to improve the academic performance of students. Most of

students admitted in our college as economically downtrodden & poor. They can not afford fees as well as books. Although our college library is very rich & has sufficient number of books for each and every student but they have some rules for issuing books & for a fixed time period. Books of all subjects are not issued for any student at a time. So our college staff have taken positive steps for poor students. Not only text & reference books are donated for these underprivileged students but the fees have also been paid by teaching staff. Knowledge shared is after all knowledge squared & books are the means to do effectively. Senior students & ex-students are also encouraged & motivated to donate their used text & reference books for juniors.

3-The Practice :-

Our college is continuously working on upliftment & welfare of poor & rural background students. Earlier due to financial problems students dropped out from their studies but recently, availability of books & financial support helped & encouraged them for continuing their higher education. The teachers convinced passed out students to donate their used books for juniors it has positive impact on them. With the combined efforts of staff & students, the institution has achieved innovative solutions of dropout rate.

The students who completed their education from donated books also donate their books in this book donation campaign.

Problem encountered Resources required –

There is no major problem encountered during implementation of our best practices.

4-Evidence of success:

1. Commerce department has established a personal library in which their personal books & specimen copies are kept & issued to poor students. The record is maintained in a register.
2. The institution has achieved an innovative solution of dropout rate of students, it has decreased in the dropout rate.
3. The students who completed their education from donated books also donate their books in this book donation campaign.

5- Problem encountered:

No major problem faced during this practice

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our institute has a big & large campus with Girls Hostel, Sports hall, Gym, Auditorium & Library. Our college is a woman-friendly campus which ensures safety, security & hostel accommodation to girls students.

There are PG courses running in 08 subjects. This led to significant increase in number of students over the years & demand ratio are very high. Our institute focus on quality education & successfully implemented education as a tool of empowerment by adopting measures & practices to build a healthy competition spirit & maintain physical fitness levels are encouraged to join gym & participate in indoor & outdoor games. To build confidence & public speaking skill, students are encouraged & motivated debate & speech competition & seminar presentation & group discussion are integral parts & PG courses. These are LCD projector & smart board teaching facilities in our institute. The faculty use this facilities so that the session become more interactive & easy to understand. The institute has an access to E-digital library through which E-books & E-journals can be accessed. Our college has distinctive characteristic in term of addressing needs of society & preservation of environment with the following.

In Chhattisgarh, bhanta (Sandy loam) is said to be such a land which lacks moistures & has soil in our area is similar these is always a lack of moisture in our land & this has a direct impact on our ground water level in Bhatapara. Earlier the maximum depth of bore well used to be up to 100 feet in which enough water was available to a family for a year. But at present sufficient ground water is not available even at a depth of 300 feet.

The direct reason for the decline of ground water level are the increasing concretization in cities & villages. The average annual rainfall in bhatapara region is 100-120 cm. But in the absence of conservation the rain water flows through concrete laws & drains directly into the sea through river & thus the rain water which was absorbed by the land around our houses is wasted. We should not be limited to aware our students or community just in discussion, in seminars, in poster or slogan writing. It is time for us to be at gross root level 50 Government G.N.A. P.G.College Bhatapara is committing to bring awareness among its students about water conservation by installing RWH in different area. First of all the area or building is spotted out then after seeking permission of concerning authority one harvesting pits are set up in building of treasury office Bhatapara, then it was set up in our college campus. The third RWH was setup in building of police station Bhatpara. Now we have installed RWH in our campus, we encourage & motivated our students to install protect & promote RWH at their homes & other places.

For this our college has entrusted a project work 'water conservation' to our students as a project work under the subject of environmental studies in session 2021.

The project helps the students to judge the best way to use the harvested water as per their need. They understand the adaption of RWH practice is very necessary & need of hour. The method involved in this practice is simple can be maintained at a minimal cost. As a result our students are setting RWH at their homes & other places.

For this our college has entrusted project work "water conservation" to our students as a project work under the subject of environmental studies in session 2020-21. The project helps the students to judge the best way to use the harvested water as per their need. They understood the adoption of RWH practice is quite necessary & need of the hour. The methods involved in this practice are simple and can be maintained at a minimal cost as a result our students are setting RWH at their home and other places.

5. CONCLUSION

Additional Information :

- 1- Girls Hostel is ready for accomodation and post requirement for hostel has been sent to the higher education.
- 2- Auditorium building is completed and ready for possession ,regarding information is sent to the higher education.
- 3- Gym has been started in campus for students and staff from current year.
- 4- Improvment in ICT teaching through various advanced app and technique and college website is also upgraded.
- 5- Student welfare committee has been started by the faculty of college.
- 6- The number of seats in some programmes is increased in the session 2021-22.

Concluding Remarks :

The aim of the college and its vision is defined by the working and environment of the college. The college provide overall facilities to our students and different committees work together very sincerely for the welfare and development of the upcoming generations. The college is leaving no step unturned to promote enhancement of quality. The college with the enrolment of near about 300 students has made its distinct position in the quality education. The college is consistently improving the infrastructure & basic facilities so as to help the students achieve a level.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 208 Answer after DVV Verification: 104</p> <p>Remark : DVV has made the changes as per pro-rata basis of shared certificate by HEI.</p>																																								
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>2948</td> <td>2735</td> <td>2707</td> <td>2389</td> <td>2151</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>1315</td> <td>1352</td> <td>1266</td> <td>1256</td> <td>1230</td> </tr> </tbody> </table> <p>2.1.1.2. Number of sanctioned seats year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3815</td> <td>3815</td> <td>3815</td> <td>3795</td> <td>3695</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3815</td> <td>3815</td> <td>3815</td> <td>3795</td> <td>3695</td> </tr> </tbody> </table> <p>Remark : DVV has made the changes as per shared first year admitted students by HEI.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2948	2735	2707	2389	2151	2020-21	2019-20	2018-19	2017-18	2016-17	1315	1352	1266	1256	1230	2020-21	2019-20	2018-19	2017-18	2016-17	3815	3815	3815	3795	3695	2020-21	2019-20	2018-19	2017-18	2016-17	3815	3815	3815	3795	3695
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3815	3815	3815	3795	3695																																					
2.1.2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17																																			
2020-21	2019-20	2018-19	2017-18	2016-17																																					

2101	2150	2201	2102	1867
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1548	1462	1364	1250	1169

Remark : DVV has made the changes by looking at seats earmarked against admitted reserved students.

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	9	10	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

Remark : DVV has made the changes as per shared Ph.D certificate by HEI.

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	2	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : Shared first pages have not reflect ISBN number.

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	6	2	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	0

Remark : DVV has made the changes as per shared e-copies of award letters by HEI.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	14	16	18	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
01	07	04	11	03

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	14	16	18	6

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

15	727	209	1080	170
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4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 6

Answer after DVV Verification: 4

Remark : DVV has made the changes as per shared photos by HEI.

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	70	495	7	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Remark : Expenditure related to infrastructure not reflecting on shared audited statement.

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1.56	3.86	10.422	7.51

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Remark : Supporting audited statements has not shared by HEI.

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for**

online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 50

Answer after DVV Verification: 5

Remark : DVV has made the changes as per average of log book entries using library.

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	16	59	115	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

Remark : Expenditure related to maintenance has not reflected in audited statement.

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
452	562	150	312	135

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	35	0	0	0

Remark : DVV has made the changes as per shared report of students benefitted by programs by HEI.

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. Number of outgoing student progression to higher education during last five years

Answer before DVV Verification : 1507

Answer after DVV Verification: 1

Remark : Supporting admission letters or identity cards has not shared by HEI.

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	0	5	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	1

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	0	5	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	0	5	3

Remark : DVV has made the changes as per shared qualifying letters of students by HEI.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24	3	17	20	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	2	1	0

Remark : DVV has considered events instead of activities. DVV has considered one event once for a year even they conducted on different dates.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has select B. 3 of the above as per shared screenshot of Sl. No. 1, 2 and 3 by HEI.

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	5	6	3	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	3	3

Remark : DVV has counted one teacher once for a year. DVV has not considered programs of duration of less than 5 days.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

0	0	28	0	0
---	---	----	---	---

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	28.32	0	0

Remark : DVV has made the changes as per shared copy of letter by HEI.

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: D.1 of the above

Remark : DVV has select D.1 of the above as per shared photos and bill of water harvesting by HEI.

7.1.5

Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Answer before DVV Verification : A. Any 4 or All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has select B. 3 of the above as per shared photos by HEI.

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has select D. 1 of the above as per shared code of conduct by HEI.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>31</td> <td>31</td> <td>31</td> <td>31</td> <td>29</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>289</td> <td>270</td> <td>270</td> <td>255</td> <td>255</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	31	31	31	31	29	2020-21	2019-20	2018-19	2017-18	2016-17	289	270	270	255	255
2020-21	2019-20	2018-19	2017-18	2016-17																	
31	31	31	31	29																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
289	270	270	255	255																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>14</td> <td>14</td> <td>14</td> <td>14</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>15</td> <td>15</td> <td>15</td> <td>15</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	14	14	14	14	14	2020-21	2019-20	2018-19	2017-18	2016-17	15	15	15	15	15
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14	14	14	14	14																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
15	15	15	15	15																	
2.3	<p>Number of outgoing / final year students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>899</td> <td>981</td> <td>855</td> <td>604</td> <td>674</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>891</td> <td>840</td> <td>729</td> <td>512</td> <td>565</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	899	981	855	604	674	2020-21	2019-20	2018-19	2017-18	2016-17	891	840	729	512	565
2020-21	2019-20	2018-19	2017-18	2016-17																	
899	981	855	604	674																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
891	840	729	512	565																	
3.1	<p>Number of full time teachers year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>20</td> <td>20</td> <td>19</td> <td>22</td> <td>14</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>23</td> <td>24</td> <td>16</td> <td>15</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	20	20	19	22	14	2020-21	2019-20	2018-19	2017-18	2016-17	22	23	24	16	15
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20	20	19	22	14																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
22	23	24	16	15																	

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	14	55	114	9

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
14	44	496	7	3

4.3 **Number of Computers**

Answer before DVV Verification : 102

Answer after DVV Verification : 57